

Passport Renewals

**This is a breakdown of pertinent information only.
See Application for Renewal – DS 82 – for complete instructions.**

When applying for a Renewal of a Passport (DS-82):

- Carefully review questions under “Can I Use This Form”. If you can answer “Yes” to these questions then you may use the Passport Renewal Application. You will complete the Application and send it in on your own without coming to the Prothonotary’s Office for processing.
- If you answered “No” to any of the questions, you cannot use the Renewal Form. You will need to complete a DS-11 and come to the Prothonotary’s Office for processing.
- Get your Photo taken (we recommend AAA Travel Agency – pictures have to follow strict compliance rules). Attach your photo to the Application where indicated with 4 staples as shown. See Renewal Application for Photo requirements.
- Enclose your most recently issued US Passport book and/or card with your completed Application.
- Enclose a Certified Marriage Certificate or Court Order if your name has changed. See Renewal Application if this applies.
- Mail your Renewal Application as stated on the front page of the Application. BE CAREFUL, THERE ARE 3 SEPARATE OPTIONS DEPENDING ON STATE AND TYPE OF SERVICE.
- Enclose appropriate fees – See Below.

Please visit travel.state.gov or call 1-877-487-2778 for more information.

Fees

Make Check or Money Order Payable to US Department of State. The full name and date of birth of the applicant must be listed on the payment.

Adult Passport Book - \$130.00
Expedite of Adult Book \$211.36

Adult Passport Card - \$30.00
Expedite of Adult Card \$90.00