

The Board of Mifflin County Commissioners met for their Regular Meeting on Thursday, March 21, 2024 at 9:00 a.m. In attendance were Commissioners Robert Postal; Kevin Kodish; Noah Wise; Chief Clerk Cathy Romig; and Fiscal Assistant Charity Larson. Solicitor Stephen Snook was absent

Guests present were, Treasurer Diane Griffith, Planning Director James Lettiere, Michael Fonti, Veterans Affairs Director James Conway, Vietnam Veterans Steve Foltz, Charles Angney, and Ken Eberman, 4-H Council Leader Clarrisa Beaver, 4-H Educator Emily Shoop, 4-H Assistant Educator Amy Spickler, 4-H Volunteers Hillary Ettinger and Helen Kirk, 4-H Parent Becky Rhoades, 4-H Members Lily Goss, Taylor Rhoades, and Paisley Beaver, Republican Party Representative Juanita Byler, and Ava Liebegott and Zeyda Frye from MCTV.

The meeting was called to order at 9:00 a.m. by Commissioner Postal.

- I. Invocation:** The Invocation was given by Commissioner Kodish.
- II. Pledge of Allegiance:** The Pledge of Allegiance was said by all present.
- III. Approval of Minutes:**

Motion was made by Commissioner Kodish to accept the minutes of the Regular Meetings of March 7, 2024. Commissioner Wise seconded the motion. The motion was unanimously approved.

IV. Approval of Bills:

- 1. *General Fund, Accounts Payable*
Ck. #'s 145344-145492 EFT #'s 601537-601549 in the amount of \$836,601.90
- 2. *Payroll Account*
Ck. #'s 79805-79810 and Direct Deposit Advice #'s 54893-55106 in the amount of \$343,475.71
- 3. *911 Account*
Ck. #'s 52766-52771 and EFT #'s 80050-80052 in the amount of \$1,309.09
- 4. *LEPC Account*
Ck. # 1585-1586 in the amount of \$2,557.63
- 5. *CDBG Account*
Ck. # 1712 in the amount of \$55,638.05

Motion was made by Commissioner Kodish to approve payment of bills as listed above. Commissioner Wise seconded the motion. The motion was unanimously approved.

V. Treasurer's Report:

**TREASURER'S REPORT
3/6/2024-3/19/2024**

General Account Starting Balance	\$2,144,029.69
DEBITS	
Deposits Receipts #119753-119953	1,237,074.66
Transfer from	
Transfer from 911	0.00
Voided Checks	4,756.00
Transfer from LEPC	495.31
Interest	3,638.32
Capital Reserve	0.00
TOTAL DEBITS	\$1,245,964.29
CREDITS	
Bills Paid CK #S145344-145392 EFT #'S 601537-601549	836,601.90
Transfer to Payroll CK 79805-79810 DD 54893-55106	343,475.71
Adjustment	0.00
NSF Check	0.00
Transfer to Coroner	0.00
TOTAL CREDITS	\$1,180,077.61
Ending Balance (Interest @ 4.550% as of 3/19/2024)	\$2,209,916.37
Capital Reserve Account	
Invested at JV Bank @ 4.550% as of 3/19/2024	\$13,784,580.54
Report Subject to Audit	

Motion was made by Commissioner Kodish to approve the Treasurer's Report as received, subject to audit. Commissioner Wise seconded the motion. The motion was unanimously approved.

VI. Meetings and Events:

Chairman Postal:

*CCAP Department of State Conference Call
Mifflin County Airport Authority
BHARP Board Meeting
Boy Scouts Cub Pack Courthouse Tour
Allensville Streetscape Meeting
CCAP Solar Array Task Force
Central Counties Youth Center
PA Department of State Secretary Visit
PA Treasury Initiatives Meetings
Senator Casey Appropriations Staff
Mifflin County Conservation District
Mifflin Juniata Borough Association Dinner
LEO/WDB Board Meeting
Internal (Tax Services; Tax Claims; MC
Library; CYS; Planning; GIS)*

Commissioner Kodish:

*Area Agency on Aging Board
Tax Services Meeting
Workshop Meeting
Regional Services Board
Regional Services Finance Committee
Regional Services Property Committee
Repository Properties Review
Prothonotary Meeting
Allensville Streetscape Meeting
Secretary of State Meeting
Election Director Meeting
Enterprise Program Annual Review
Architect Meeting – Library Project
PA Treasury Initiatives Meeting
Library Board
Downtown Lewistown Inc. Board
US Senator Casey Meeting – Grant Application*

Commissioner Wise:

*PA Department of State Meeting
Youth Park Board
Workshop Meeting
Children and Youth Meeting
Repository Properties Review
Document Imaging Meeting
Allensville Streetscape Meeting
Architect Meeting – Library Project
Enterprise Program Annual Review
PA Treasury Initiatives Meeting
US Senator Casey Meeting – Grant Application
Emergency Food Services Program Meeting
Election Director Meeting
Secretary of State Meeting*

VII. Public Comment:

None

VIII. New Business:

A. 4-H Week Proclamation, March 17 -23, 2024

4-H Assistant Educator Amy Spickler for Mifflin and Juniata Counties stated there were 279 active members last year, current enrollment is at 242, and they look to have 280 members this year. There are 17 active clubs in the county and there are 35 approved volunteers. Ms. Spickler encouraged anyone who would like to volunteer to reach out to the Extension Office.

PENNSYLVANIA 4-H WEEK PROCLAMATION

WHEREAS, 4-H is America's largest youth development organization, supporting nearly six million youth across the country; and

WHEREAS, 4-H has helped 279 youth in Mifflin county to become confident, independent, resilient, and compassionate leaders as they learn by doing; and

WHEREAS, 4-H in Pennsylvania is delivered by Penn State Cooperative Extension in rural areas, small towns, and cities in all 67 counties of the Commonwealth to more than 77,000 youth ages 5-18;

WHEREAS, 4-H youth in Pennsylvania are served by a network of staff members and more than 6,000 adult volunteers who engage and mentor youth in learning activities and hands-on projects in topics such as animal science, civic engagement, STEM, and health and wellness;

WHEREAS, Pennsylvania 4-H Week showcases the incredible ways that 4-H inspires kids to achieve and highlights the remarkable 4-H youth in Mifflin county who work each day to make a positive impact on those around them; and

WHEREAS, 4-H's network provides youth with opportunities for leadership development, career exploration, problem solving, friendships, community involvement, passion, and purpose;

NOW, THEREFORE, we do hereby proclaim March 17-23, 2024, as PENNSYLVANIA 4-H WEEK throughout Mifflin county and encourage our citizens to acknowledge and celebrate 4-H for its valuable service and continued efforts to empower youth with a foundation of success for a lifetime.

Motion was made by Commissioner Kodish to approve. Commissioner Wise seconded the motion. The motion was unanimously approved.

B. March 29, 2024 is Vietnam Veterans Day Proclamation

Mifflin County Veterans Affairs Director James Conway explained Vietnam Veterans were never welcomed home as they should have been. Mr. Conway then welcomed all Vietnam Veterans home and noted their sacrifices stating this is a day of recognition well deserved.

PROCLAMATION

VIETNAM WAR VETERANS DAY
March 29, 2024

WHEREAS, as we honor all the men and women who served in our nation's armed Forces throughout history, Mifflin County is proud to join the Commonwealth of Pennsylvania in the national commemoration of Vietnam War Veterans Day; and

WHEREAS, this conflict defined an entire generation of Americans and numerous brave men and women served during the conflict, including 325,208 Pennsylvanians, of whom 3,147 Pennsylvanians were Killed in Action and eighty-nine are still unaccounted for; and

WHEREAS, as citizens of Mifflin County we must never forget the pain and suffering that lingers today for the men and women who fought with honor and distinction, in the name of freedom and democracy for all; and

WHEREAS, we remember the men and women who so honorably served during more than a decade of fighting in challenging terrains of Southeast Asia, where they faced extraordinary and unprecedented dangers; we will never Forget their sacrifice and we value their continued service to their fellow veterans today, as they embody the motto of the Vietnam Veterans of America: "Never again will one generation of veterans abandon another;" and

WHEREAS, since their return, these Veterans have contributed tremendously to their communities, the Commonwealth, and the nation. They have displayed unparalleled support for those currently serving by providing welcoming celebrations for those returning and honors to those who have fallen; and

WHEREAS, through this commemoration the County of Mifflin and its Veterans Affairs office join with all individuals of this great county, state, and nation to honor and remember our Vietnam Veterans and their families for their courage, sacrifice, and valor.

THEREFORE, the Board of Commissioners of Mifflin County do hereby join with the Commonwealth to proclaim March 29, 2024 as VIETNAM VETERANS DAY. We encourage all citizens to participate in activities that bestow honor and commendation on American heroes past and present.

Proclaimed this 21st day of March 2024.

Motion was made by Commissioner Kodish to approve. Commissioner Wise seconded the motion. The motion was unanimously approved.

C. Approval of Rec Park and Burnham Swimming Pools donations

Commissioner Postal noted checks in the amount of \$5000 each have been given to both pools.

Motion was made by Commissioner Kodish to approve. Commissioner Wise seconded the motion. The motion was unanimously approved.

D. Request for exoneration of delinquent real estate taxes and relieve Kathy Whitsel, Assistant Director of Tax Services from collecting these taxes:

- Parcel No. 14,08-0114H-,001 - mobile home was removed -\$208.71
- Parcel No. 04,04-0276--,001 – mobile home was removed - \$110.47

Motion was made by Commissioner Kodish to approve. Commissioner Wise seconded the motion. The motion was unanimously approved.

- E. Request for an adjustment of the 2023 County real estate taxes for Parcel No. 11,01-0402 - \$178.50 to be applied to delinquent taxes – house was demolished on the parcel

Motion was made by Commissioner Kodish to approve. Commissioner Wise seconded the motion. The motion was unanimously approved.

- F. Offer for Parcel No. 16,43-0080--,000 located in Derry Township that is currently in repository for unsold properties - \$110.00

Motion was made by Commissioner Kodish to approve. Commissioner Wise seconded the motion. The motion was unanimously approved.

- G. Offer for Parcel No. 16,10-0100--,018 (mobile home only) located in Derry Township that is currently in repository for unsold properties - \$400.00

Motion was made by Commissioner Kodish to approve. Commissioner Wise seconded the motion. The motion was unanimously approved.

- H. Resolution No. 33 of 2024 appointing the Planning Director as the Certifying Officer for the CDBG HOME Program

Planning Director James Lettiere explained this appointment is for environmental reviews. SEDA COG will complete all environmental reviews and certification would be completed by himself. This does not need to be done annually unless there is turnover in the Planning Director position.

Motion was made by Commissioner Wise to approve. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- I. Per the MC Human Services Advisory Board Bylaws, the following agencies, or successors, and at-large representatives are appointed:

- Mifflin County Human Services Department – Melissa Stewart
- Juniata Valley Tri-County MH/MR Program – Kathy Whalen
- Juniata Valley Tri-County D & A Program – Mike Hannon
- Mifflin County Probation Department – Nick Wolfkiel
- Mifflin/Juniata Area Agency on Aging – Samantha Slautterback
- Mifflin/Juniata United Way – Colette Hartzler
- Mifflin County Board of Assistance
- Mifflin County School District – Frank Miller
- Mifflin County CareerLink – Karin Knode
- Mifflin County Children and Youth Department – Nicole Patkalitsky
- Mifflin County Communities that Care – Aleta Kammerer
- Member at large – Zachary Miller

Motion was made by Commissioner Wise to approve. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- J. Award Notification for the Criminal Justice Advisory Board Technical Grant - \$2,000.00

Commissioner Postal stated this is an annual grant. This grant allows staff to apply for grants for law enforcement agencies that are part of the CJABS group.

Motion was made by Commissioner Wise to approve. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- K. Reappointments to the Mifflin County Agricultural Land Preservation Board for three-year terms:

- John Massie, Mattawana
- Dwight Yoder – Belleville
- Dan Dunmire, McVeytown
- Mark Ellinger, Lewistown

Motion was made by Commissioner Wise to approve. Commissioner Kodish seconded the motion. The motion was unanimously approved.

L. HVAC Service Agreements Renewals with Controls, Service, and Engineering Co., Inc., New Cumberland, PA, for Mifflin County 911 sites for the period April 1, 2024 through April 1, 2025:

- Allensville Tower - \$982.00
- Blue Mountain Tower - \$1,811.00
- Jack's Tower - \$982.00
- New Lancaster Tower - \$982.00

Motion was made by Commissioner Wise to approve. Commissioner Kodish seconded the motion. The motion was unanimously approved.

M. Five-year Elevator Service Agreement with TK Elevator to maintain the County's seven elevators:

- \$16,071.72 – year 1
- \$16,875.31 – year 2
- \$17,719.09 – year 3
- \$18,605.03 – year 4
- \$19,535.28 – year 5

Motion was made by Commissioner Wise to approve. Commissioner Kodish seconded the motion. The motion was unanimously approved.

N. Children and Youth Custodial Parent Services Agreement with Shetter Law, LLC, Newport, PA to provide court-appointed counsel for custodial parents in child welfare cases for the period April 1, 2024 through December 31, 2024 for the sum of \$2,500.00 per month

This item was withdrawn from the agenda.

O. Purchase of Service Agreement with Kaitlynn Kline for Court Law Clerk at a rate of \$27.16 per hour

Motion was made by Commissioner Wise to approve. Commissioner Kodish seconded the motion. The motion was unanimously approved.

P. Personnel:

- Promotion of Jared Knight from part-time to full-time Corrections Officers effective March 10, 2024
- Hiring of Lisa Hubler for part-time Sheriff Clerk effective March 22, 2024
- Appointment of Vivian Kratzer for a volunteer in the Crime Victim Office effective March 15, 2024
- Promotion of Joshua Pennepacker from part-time to full-time 911 Telecommunicator effective April 1, 2024
- Hiring of Gyasi Lear for Children and Youth Caseworker effective April 1, 2024

Motion was made by Commissioner Wise to approve. Commissioner Kodish seconded the motion. The motion was unanimously approved.

IX. Adjournment:

With no other business on the agenda, Commissioner Postal adjourned the meeting at 9:23 a.m.

Secretary

ATTEST:

Chief Clerk