

The Board of Mifflin County Commissioners met for their Regular Meeting on Thursday, April 18, 2024 at 9:00 a.m. In attendance were Commissioners Robert Postal; Kevin Kodish; Noah Wise: Chief Clerk Cathy Romig; and Fiscal Assistant Charity Larson. Solicitor Stephen Snook was absent

Guests present were, Treasurer Diane Griffith, Dina Patsiavos-Graham and Tonia Troup from SEDA COG, CDBG Grants Liaison Michael Fonti, 911 Supervisor Brian Fleegal, Chief Probation Officer Nick Wolfkiel, Prothonotary Tammy Stuck, Helen Kirk, Juanita Byler, and Addie Parson and Olivia Stewart from MCTV.

The meeting was called to order at 9:00 a.m. by Commissioner Postal.

- I. Invocation:** The Invocation was given by Commissioner Kodish.
- II. Pledge of Allegiance:** The Pledge of Allegiance was said by all present.
- III. Approval of Minutes:**

Motion was made by Commissioner Kodish to accept the minutes of the Regular Meetings of April 4, 2024. Commissioner Wise seconded the motion. The motion was unanimously approved.

**IV. Approval of Bills:**

- 1. General Fund, Accounts Payable  
Ck. #'s 145644-145789 EFT #'s 601564-601675 in the amount of \$840,513.26
- 2. Payroll Account  
Ck. #'s 79821-79826 and Direct Deposit Advice #'s 55337-55561 in the amount of \$360,448.14
- 3. 911 Account  
Ck. #'s 52783-52790 and EFT #'s 80057-80059 in the amount of \$16,106.08
- 4. Liquid Fuels Act 89 Account  
Ck. # 1736 in the amount of \$33,851.89
- 5. CDBG Account  
Ck. #'s 1722-1723 in the amount of \$16,116.26
- 6. Act 137 Account  
Ck #'s 3157-3158 in the amount of \$1,868.75
- 7. PIB Account  
Ck # 2000009 in the amount of \$55,778.00

Motion was made by Commissioner Kodish to approve payment of bills as listed above. Commissioner Wise seconded the motion. The motion was unanimously approved.

**V. Treasurer's Report:**

**TREASURER'S REPORT  
4/3/2024-4/16/2024**

<b>General Account Starting Balance</b>	<b>\$1,980,817.13</b>
<b>DEBITS</b>	
Deposits Receipts #119975-120173	821,102.69
Transfer from	
Transfer from 911	71.73
Voided Checks	750.00
Transfer from LEPC	340.25
Interest	0.00
Capital Reserve	0.00
<b>TOTAL DEBITS</b>	<b>\$822,264.67</b>
<b>CREDITS</b>	
Bills Paid CK #'S145393-145643 EFT #'S 601550-601563	840,513.26
Transfer to Payroll CK 79811-79820 DD 55107-55336	360,448.14
Adjustment	0.00
NSF Check	0.00
Transfer to Coroner	1,250.00
<b>TOTAL CREDITS</b>	<b>\$1,202,211.40</b>
<b>Ending Balance (Interest @ 4.550% as of 4/16/2024)</b>	<b>\$1,600,870.40</b>

**Capital Reserve Account** **\$10,834,821.47**  
 Invested at JV Bank @ 4.550% as of 4/16/2024

Report Subject to Audit

*Motion was made by Commissioner Kodish to approve the Treasurer's Report as received, subject to audit. Commissioner Wise seconded the motion. The motion was unanimously approved.*

**VI. Meetings and Events:**

*Chairman Postal:*

- USDA/HCH Opening Meeting*
- SEDA-COG Briefing*
- Mifflin County Airport Authority*
- CCAP Board of Directors*
- SEDA-COG Joint Rail Authority*
- Opioid Trust Workshop*
- Judge Searer Portrait Ceremony*
- JVBDS Joinder Board*
- Lewistown Borough Delinquent Taxes Discussion*
- Presentation to Lewistown Rotary Club*
- Mifflin County Conservation District*
- Mifflin County Ag Land Preservation Board*
- Internal (911/CAD; Tax Services; Library Project; Elections)*

*Commissioner Kodish:*

- Workshop Meetings*
- 911 CAD Update with Phil Lucas*
- Judge Searer Portrait Ceremony*
- Lewistown Borough Delinquent Taxes Discussion*
- MCHS Sports Complex Groundbreaking Ceremony*
- Mifflin County Library Board*

*Commissioner Wise:*

- SEDA-COG Meeting*
- Mifflin County FY 2024 CDS Project*
- PA Dept of State CCAP*
- Youth Park Board*
- Family Intervention Crisis Services*
- Workshop Meetings*
- 911 CAD Update with Phil Lucas*
- Joinder Board of Commissioners*
- Lewistown Borough Delinquent Taxes Discussion*
- MCHS Sports Complex Groundbreaking Ceremony*
- Housing Authority*

**VII. Public Comment:**

*None*

**VIII. New Business:**

**A. Proclamation – National Public Safety Telecommunicators Week – April 14-20, 2024**

**Proclamation - National Public Safety Telecommunicators Week  
April 14-20, 2024**

Whereas emergencies can occur at any time that require police, fire or emergency medical services; and,

Whereas when an emergency occurs the prompt response of police officers, firefighters and paramedics is critical to the protection of life and preservation of property; and,

Whereas the safety of our police officers and firefighters is dependent upon the quality and accuracy of information obtained from citizens who telephone the Mifflin County emergency communications center; and,

Whereas Public Safety Telecommunicators are the first and most critical contact our citizens have with emergency services; and,

Whereas Public Safety Telecommunicators are the single vital link for our police officers and firefighters by monitoring their activities by radio, providing them information and ensuring their safety; and,

Whereas Public Safety Telecommunicators of Mifflin County have contributed substantially to the apprehension of criminals, suppression of fires and treatment of patients; and,

Whereas each dispatcher has exhibited compassion, understanding and professionalism during the performance of their job in the past year;

Therefore, Be It Resolved that the Mifflin County Commissioners declare the week of April 14 through 20, 2024 to be National Public Safety Telecommunicators Week in Mifflin County, in honor of the men and women whose diligence and professionalism keep our county and citizens safe.

*Motion was made by Commissioner Kodish to approve. Commissioner Wise seconded the motion. The motion was unanimously approved.*

B. Request for exoneration of delinquent real estate taxes and relieve Kathy Whitsel, Assistant Director of Tax Services from collecting this tax:

- Parcel No. 17,13-0178--001 - mobile home was removed

*Motion was made by Commissioner Kodish to approve. Commissioner Wise seconded the motion. The motion was unanimously approved.*

C. Act 13 Marcellus Shale Legacy 2024 grant agreement with the Mifflin County Youth Park - \$3,816.00

*Motion was made by Commissioner Kodish to approve. Commissioner Wise seconded the motion. The motion was unanimously approved.*

D. Infocon Agreement for the Prothonotary's Office for specialized on-line document imaging - \$4,000.00 one-time set up fee and \$4,500.00 annually to be paid from the Prothonotary Fund

*Motion was made by Commissioner Kodish to approve. Commissioner Wise seconded the motion. The motion was unanimously approved.*

E. Proposal from Berkshire Systems Group, Inc. (BSGI) for the fire alarm devices and notifications at the Mifflin County Library - \$24,638.00

*Motion was made by Commissioner Wise to approve. Commissioner Kodish seconded the motion. The motion was unanimously approved.*

F. Resolution No. 34 of 2024 authorizing the submission of a request for funding through the COVID-19 ARPA Capital Projects Fund Multi-Purpose Community Facilities Program through the Pennsylvania Broadband Development Authority

## COUNTY OF MIFFLIN

### RESOLUTION NO. 34 of 2024

**A RESOLUTION OF MIFFLIN COUNTY AUTHORIZING THE SUBMISSION OF A REQUEST FOR FUNDING THROUGH THE COVID-19 ARPA CAPITAL PROJECTS FUND MULTI-PURPOSE COMMUNITY FACILITIES PROGRAM THROUGH THE PENNSYLVANIA BROADBAND DEVELOPMENT AUTHORITY**

**Be it RESOLVED**, that Mifflin County hereby requests a COVID-19 ARPA Capital Projects Fund Multi-Purpose Community Facilities Program grant for up to \$2,000,000 from the Pennsylvania Broadband Development Authority to be used for improvements to the Mifflin County Library.

**Be it FURTHER RESOLVED**, that the Applicant does hereby designate Robert Postal Jr., Chairman of the Board of Commissioners, and Cathy L. Romig, Chief Clerk, as the officials to execute all documents and agreements between Mifflin County and the Pennsylvania Broadband Development Authority to facilitate and assist in obtaining the requested grant.

I, Cathy L. Romig, hereby certify that the forgoing is a true and correct copy of a Resolution duly adopted by a majority vote of the Mifflin County Commissioners at a regular meeting held April 18, 2024 and said Resolution has been recorded in the Minutes of Mifflin County and remains in effect as of this date.

**IN WITNESS THEREOF**, I affix my hand and attach the seal of Mifflin County, this 18<sup>th</sup> day of April, 2024.

**ATTEST:**

  
Cathy L. Romig  
Chief Clerk

**MIFFLIN COUNTY**

  
Chairman – Robert P. Postal

  
Vice-Chairman – Kevin P. Kodish

  
Secretary – Noah D. Wise

*Motion was made by Commissioner Wise to approve. Commissioner Kodish seconded the motion. The motion was unanimously approved.*

- G. Children and Youth Custodial Parent Services Agreement with Law Office of Brian Baker, LLC., Mifflintown PA to provide court-appointed counsel for custodial parents in child welfare cases for the period April 18, 2024 through December 31, 2024 for the sum of \$2,500.00 per month

*Motion was made by Commissioner Wise to approve. Commissioner Kodish seconded the motion. The motion was unanimously approved.*

H. CDBG Budget Modification Public Hearing

This Public Hearing began at 9:12 a.m.

The following three items were presented by SEDA-COG Project Coordinator Dina Patsiavos-Graham for individual approval.

- FFY 2020 CDBG Budget Modification

For this budget modification they are requesting to move \$5.16 from the Yeagertown Senior Center HVAC Project to the Derry Township Senior Center Improvements so the HVAC account can be closed. They are also requesting to move \$59,241.69 from Single Family Owner Occupied Housing Rehabilitation – Granville Township to Hawstone Road (SR 333) Public Sewer Ext – Private Lateral Connection.

*Motion was made by Commissioner Wise to approve. Commissioner Kodish seconded the motion. The motion was unanimously approved.*

- FFY 2021 CDBG Budget Modification

The request for this modification is to move \$33,561.00 from Single Family Owner Occupied Housing Rehabilitation – Derry Township to the Derry Township Senior Center Improvements.

*Motion was made by Commissioner Wise to approve. Commissioner Kodish seconded the motion. The motion was unanimously approved.*

- FFY 2022 CDBG Budget Modification

The 2022 modification request is to move \$83,249.00 from Single Family Owner Occupied Housing Rehabilitation – Granville Township to Hawstone Road (SR 333) Public Sewer Ext – Private Lateral Connection and to move \$988.00 from Walnut Street Sidewalk Project Phase 2 to Walnut Street Sidewalk Project Phase 3.

*Motion was made by Commissioner Wise to approve. Commissioner Kodish seconded the motion. The motion was unanimously approved.*

With no public comment the CDBG Budget Modification Public Hearing ended at 9:21 a.m.

- I. Application for the Intermediate Punishment Grant for the period July 1, 2024 through June 30, 2025 in the amount of \$95,000.00

Chief Probation Officer Nick Wolfkiel explained this is an annual grant and this request is for the new year grant application. This grant covers house arrest, counseling and treatment, case management, and officer salaries. The purpose of this grant is to keep offenders out of state prison.

*Motion was made by Commissioner Wise to approve. Commissioner Kodish seconded the motion. The motion was unanimously approved.*

J. Personnel:

- Hiring of Lance Dressler as a part-time Corrections Officer effective April 7, 2024
- Resignation of Zachary Poff from the Field Assessor effective April 19, 2024
- Hiring of Addison Lane, Hayden Spade and Shane Endres for part-time Corrections Officers effective April 22, 2024
- Resignation of Briana Estep from Children and Youth Caseworker effective April 26, 2024
- Hiring of Janette Ouedraogo for Case Coordinator in the Courts effective May 6, 2024
- Appointment of Andrew Elder as an intern for the Public Safety Office effective May 6, 2024 through August 16, 2024
- Rescind the hiring of Alan Sunderland for part-time 911 Telecommunicator

*Motion was made by Commissioner Wise to approve. Commissioner Kodish seconded the motion. The motion was unanimously approved.*

**IX. Adjournment:**

*With no other business on the agenda, Commissioner Postal adjourned the meeting at 9:25 a.m.*

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*Secretary*

ATTEST:

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*Chief Clerk*