

Lewistown, PA

November 4, 2021

The Board of Mifflin County Commissioners met for their Regular Meeting on Thursday, November 4, 2021 at 9:00 a.m. In attendance were Commissioners Kevin Kodish; Mark Sunderland; Robert Postal; Chief Clerk Cathy Romig; Treasurer Deb Civitts; and Fiscal Affairs Assistant Makyla Henry.

Brad Kreitzer was present from The Sentinel.

Guests present were Physical Plant Director Lonnie Griffith, Veterans/Voter Registration Jimmy Conway, Human Services Director Allison Fisher, Chief Probation Officer Nick Wolfkiel, Dan Dunmire, Elections/Veterans Director James Conway, Zoe Wray and Tanner Ferguson from MCTV.

The meeting was called to order at 9:00 a.m. by Commissioner Sunderland.

I. Invocation: *The Invocation was given by Commissioner Kodish.*

II. Pledge of Allegiance: *The Pledge of Allegiance was said by all present.*

III. Approval of Minutes:

Motion was made by Commissioner Postal to accept the minutes of the Regular Meeting of October 21, 2021. Commissioner Kodish seconded the motion. The motion was unanimously approved.

IV. Approval of Bills:

1. General Fund, Accounts Payable

Ck. #'s 134889-135018 and EFT #'s 28557-28566 in the amount of \$547,541.52

2. Payroll Account

Ck. #'s 79240-79251 and Direct Deposit Advice #'s 40995-41228 in the amount of \$489,725.03

3. 911 Account

Ck. #'s 52257-52258 and EFT #'s 20856-20857 in the amount of \$1,076.04

4. CDBG Account

Ck. #'s 1575-1577 in the amount of \$75,068.29

5. Act 137 Account

Ck. # 3127 in the amount of \$243.11

6. LEPC Account

Ck. #'s 1533-1534 in the amount of \$99.13

7. Liquid Fuels Act 89 Account

EFT # 8110 in the amount of \$57.25

8. *PIB Account*

Ck. # 2000004 in the amount of \$184,500.00

9. *Liquid Fuels Account*

Ck. #'s 1701-1702 in the amount of \$4,453.00

Motion was made by Commissioner Postal to approve payment of bills as listed above. Commissioner Kodish seconded the motion. The motion was unanimously approved.

V. **Treasurer's Report:**

TREASURER'S REPORT
10/20/2021-11/02/2021

General Account Starting Balance	\$101,083.50
DEBITS	
Deposits Receipts #108705-108904	323,348.76
Transfer from	0.00
Transfer from CAPITAL RESERVE	900,000.00
Transfer from LEPC	0.00
Voided Checks	50.00
Transfer from 911	0.00
Interest	273.35
TOTAL DEBITS	\$1,223,672.11
CREDITS	
Bills Paid CK #'S 134889-135018, EFT'S # 28548-28566	547,542.02
Transfer to Payroll CKS 79240-79251, DD 40995-41228	489,725.03
ADJUSTMENT	0.00
NSF CHECKS	0.00
TRANSFER TO ACT 152	0.00
TOTAL CREDITS	\$1,037,267.05
<u>Ending Balance (Interest @ 0.310% as of 11/02/2021)</u>	<u>\$287,488.56</u>
Liquid Fuels	
Invested at JV Bank @ 0.31% as of 11/02/2021	\$223,283.26
Liquid Fuels - Act 89	
Invested at JV Bank @ 0.31% as of 11/02/2021	\$402,978.36
911 Telephone Account	
Invested at JV Bank @ 0.31% as of 11/02/2021	\$689,739.17
LEPC	
Invested at JV Bank @ 0.31% as of 11/02/2021	\$31,387.27
Local Use Fund	
Invested at JV Bank @ 0.31% as of 11/02/2021	\$407,162.37

Capital Reserve Account

Invested at JV Bank @ 0.350% as of 11/02/2021

\$11,860,730.40

Report Subject to Audit

Motion was made by Commissioner Postal to approve the Treasurer's Report as received, subject to audit. Commissioner Kodish seconded the motion. The motion was unanimously approved.

VI. Meetings and Events:

Chairman Sunderland:

*Salary Board
Repository Bid opening
Human Services Qtly
PennDOT MTF Meeting*

Commissioner Postal:

*Salary Board
Budget Meetings: CYS, Public Defender
JVBDS Evaluation and Interview staff
Derry Park Open House
Streetscape with consulting team
Meetings regarding county properties (Black's
Hospital & Land)
JVBDS Executive Committee
Election Day Precinct visits*

Commissioner Kodish:

*Board of Elections
Regional Services Negotiations
Salary Board
2022 County Budget Meetings
Human Services Quarterly Meeting
United Way Diversity Training
United Way Board
SEDA-COG Board
Juniata River Valley Visitors Bureau Board
CARS Board Interviews*

VII. Public Comment:

Commissioner Kodish wanted to thank all of the poll workers and election staff in their fine work on Election Day. They received numbers of 9,100 voters in Mifflin County, which is 34%.

VIII. New Business:

- A. *Addendum No. 2 with Encartele Inc. to provide and install eight kiosks replacing current video visitation kiosks and provide eighty tablets at the Mifflin County Correctional Facility*

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- B. *Annex Project change order No. 1-026 with Lobar Inc., for deletion of two planters – decrease of \$3,000.00*

Mr. Griffith said this is for the two free standing planters in front of the building, but since we don't need them right now we are deleting them.

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- C. *Offer for Parcel No. 16,25-0240--,000, located in Derry Township that is currently in repository for unsold properties - \$201.00*

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- D. *Application for County Aid – 2021 Liquid Fuels Allocation:*

- *Menno Township - \$2,933.00*

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- E. *Award notification for the Mifflin County Juvenile Probation Services Grant for the period July 1, 2021 through June 30, 2022 - \$32,328.00*

Mr. Wolfkiel said this grant-in-aid is going to be used towards Hillary Worley's salary.

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- F. *Application for the Adult Probation Grant-in-Aid Grant for the period July 1, 2021 through June 30, 2022 - \$21,841.00*

Mr. Wolfkiel said this is the adult version grant-in-aid that will be used towards Colton Spade's salary.

Motion was made by Commissioner Kodish to be approved. Commissioner Postal seconded the motion. The motion was unanimously approved.

- G. *Pretrial Diversion Grant Agreements:*

1. Clear Concepts Counseling:

- *Inpatient Drug and Alcohol Treatment, not to exceed \$10,200.00*
- *Substance Abuse Group Counseling, not to exceed \$1,000.00*
- *Substance Abuse Individual Therapy, not to exceed \$10,400.00*
- *Substance Abuse Intensive Outpatient Therapy, not to exceed \$11,400.00*

2. Brighter Visions:

- *Inpatient Drug and Alcohol Treatment, not to exceed \$10,200.00*
- *Substance Abuse Group Counseling, not to exceed \$1,000.00*
- *Substance Abuse Individual Therapy, not to exceed \$10,400.00*

- Substance Abuse Intensive Outpatient Therapy, not to exceed \$11,400.00
3. Single County Authority:
- Substance Abuse Case Management, not to exceed \$20,475.00

Mr. Wolfkiel said these are the agreements with our providers for the pretrial grant. Commissioner Postal said that two of them run to June 30, 2022 and the other one runs to September 29, 2022. Nick said they should run through to the same date, and he was going to check with Lisa.

Motion was made by Commissioner Postal to accept these after we clarify the terms of the agreement. Commissioner Kodish seconded the motion. The motion was unanimously approved.

H. Project Modification request for the Mifflin County Intermediate Punishment Grant – changes to the types of materials and supplies

Mr. Wolfkiel said that minor changes were made with the new building (annex). We took out the window, ring doorbell and ring subscription because there is another security system Phil explained. The grant will now be used towards a new monitor.

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

I. Mifflin County Co-Responders Program Sub-grantees contracts for the period October 1, 2021 through September 30, 2022:

- Center for Community Resources – Mental Health Training - \$3,800.00
- Center for Community Resources – Mileage and Supplies - \$500.00
- Center for Community Resources – Co-Responders Program - \$46,800.00
- Lewistown Police Department – OT Expenses for Training - \$1,800.00
- Mifflin Juniata Human Services – Technical Assistance, Management and Conference - \$26,203.00

Allison said this is for the services that will be done under the Mifflin County Co-Responders program. It goes until next September.

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

J. Agreements for Janitorial Services with NuVisions Center, Lewistown, PA for the period November 1, 2021 through December 31, 2022:

- Historic Courthouse - \$451.43 per month
- Magisterial District Justice Jack Miller - \$203.90 per month
- Mifflin County Library - \$534.83 per month

Mr. Griffith spoke and said this is cleaning services for these 3 buildings. It will be outsourced to NuVisions Center. Commissioner Postal asked if this will save the county money, and Lonnie said yes, about \$18,000.00.

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

K. Case-Specific Public Defender Services Agreement with BMZ Law, Lewistown, PA

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

L. Public Defender Services Agreement with Robert Ferguson, Esquire, Lewistown, PA, for the period November 1, 2021 through December 31, 2021 - \$3,000.00 per month

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

M. Appointments to the Mifflin County Library Board for three-year terms:

- *Christopher Wagner, Lewistown, PA*
- *Angela Swartzentruber, McVeytown, PA*
- *Jessica Nail, Reedsville, PA*

Motion was made by Commissioner Kodish to be approved. Commissioner Postal seconded the motion. The motion was unanimously approved.

N. Deed of Agricultural Conservation Easement to a County in Perpetuity

Dan Dunmire gave an explanation on Agricultural Conservation.

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

O. Appointments to the Mifflin County Conservation District:

- *Rebecca Harrop, Milroy, PA – Farmer Director – four-year term*
- *Dave Filson, Lewistown, PA – Public Member – four-year term*
- *Mark Sunderland, Milroy, PA – Commissioner Member – one-year term*

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

P. Consideration of compensation rate for the Mifflin County Municipal Authority Board Members

Commissioner Kodish spoke and said “At the beginning of the formation of the MCMA, the primary goal was to create as minimal disruption as possible to the then-current MABL. MCMA was framed to be a change of form instead of substance, and the goal was to keep the “status quo” as much as possible with all of the workings and operations of our local water authority.

In light of that, I make a motion to have compensation set for the MCMA that mirrors the prior MABL board member compensation of \$150 per member per monthly meeting, with the Chairman and the Secretary being paid an additional \$50 each – so \$200 total per monthly meeting – on account of the additional work those two (2) officer positions entail.

Again, this would mirror the prior MABL compensation. I would also, as a part of that, move that the members be entitled to such pay for two (2) prior meetings in addition to those moving forward – the meeting held at the end of September (which was the first “orientation” meeting to familiarize them with how the MCMA would work moving forward), as well as their first official meeting in October.”

Q. Personnel:

- *Resignation of Joseph Ciccolini from Sergeant at the Correctional Facility effective November 4, 2021*
- *Hiring of Corey Betush for Children and Youth Caseworker effective November 8, 2021*
- *Resignation of Franklin Stevens, V from Correctional Officer effective November 13, 2021*

- *Retirement of Correctional Facility Lieutenant Joshua Garver effective November 20, 2021*

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

The meeting ended with James Conway announcing the Veterans Day Program that will be held at the Historic Courthouse on November 11, 2021 at 6:00 pm. Major Toby Angrove of the 2nd Battalion of the 112th Infantry Division will be the guest speaker at the event. Veterans along with the public are encouraged to attend. The Mifflin County High School Key Club will serve refreshments.

IX. Adjournment:

With no other business on the agenda, Commissioner Sunderland adjourned the meeting at 9:24 am.

Secretary

ATTEST:

Chief Clerk