

**MINUTES**  
**MIFFLIN COUNTY PLANNING COMMISSION REGULAR MEETING**  
**May 25, 2023**  
**MIFFLIN COUNTY COURTHOUSE**

**ATTENDANCE**

**Members**

Kent Spicher, Chair  
Kay Semler  
Dave Pennebaker  
William Campbell  
Joshua Yetter Clark  
Tom Lake

**Other**

Lucas Parkes, EADS Group  
Mike Buffington

**Staff**

Carrienne Love, Planning Director  
Candace Rager, Planning Secretary

**Call to Order**

Chair Spicher called the meeting to order at 3:32 p.m.

**Record of Public Attendance**

Chair Spicher confirmed all present signed the record of attendance.

**Approval of Meeting Minutes**

Chair Spicher requested a motion to approve the minutes from the April meeting. A motion was made by Mrs. Semler to accept the minutes. The motion was seconded by Mr. Campbell. All members voted aye.

**Subdivision and Land Development Review Committee Report**

There were Eight (8) plans submitted to the committee for review from May.

Eight (8) plans are under Municipal Ordinance. One (1) Minor Subdivision, Three (3) Lot Additions, One (1) Residential Land Development and One (1) Non-Residential Land Development, One (1) Land Development, One (1) Minor Residential Land Development.

The plans are for Titus Swarey Apple Warehouse (Menno Township), Pleasant Acres West-16th Addition (Derry Township), The Knights of Columbus Meeting Hall (Granville Township), Richard & Connie Houtz (Oliver Township), Else & Elizabeth Hostetler (Brown Township), David & Ruth Peachey (Brown Township), Paul & Angel Neer (Union Township), Verna Snyder Estate (Granville Township).

**Municipal Subdivision Plans**

The committee members previously reviewed the plans. Director Love went over the plans and gave opportunity for discussion. There were no major concerns with any of the plans. There was discussion about the Pleasant Acres 16<sup>th</sup> addition plan. Spicher inquired about the status of this plan since it had been reviewed previously. Buffington stated the plan was approved at Derry Township but there was a long period of waiting for all the required DEP permits to be approved and has now come back around to the Planning Commission. Parkes mentioned the roads will be dedicated to the township along with posting the financial securities

needed for road installation. Clark questioned about the indicated steep slopes, the placement of stormwater management, and easement. Buffington stated there are no designated building lots on the steep slopes and the stormwater management is established as well as the easement. Semler inquired about any deed restrictions and Buffington stated there were none. Parkes stated the intent is to leave as much tree covering as possible and there will be a two-foot berm created to prevent any further runoff to the properties.

Chair Spicher requested a motion to approve the plans under municipal ordinance with the comments. Campbell made a motion to approve the plans. The motion was seconded by Semler. All members voted aye.

### **Public Comment**

Chair Spicher acknowledged there was no public comment.

### **Project Updates**

Director Love stated there were not a lot of updates but that she is spending a lot of time getting acquainted with all the different projects.

Mifflin Moves will be meeting next week to go over the project

Bridge projects moving forward (Union Township, Kish, Decatur)

Hazard Mitigation Plan meeting next week

Juniata River Trail Project going out to bid very soon

### **Other Business**

Director Love ask for input from the committee members for their ideas regarding the meetings. They suggested how to present the packet of subdivision plans; they would like more communication about projects; updates on any staff changes; and inquired about the annual meeting.

Next meeting will be June 22, 2023.

### **Adjournment**

Chair Spicher announced a motion to adjourn the meeting. Meeting was adjourned at 4:36 pm.

### **Minutes Approved**

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Secretary Signature

Date