

The Board of Mifflin County Commissioners met for their Regular Meeting on Thursday, August 17, 2023 at 9:00 a.m. In attendance were Commissioners Mark Sunderland; Robert Postal; Kevin Kodish; Chief Clerk Cathy Romig; Solicitor Stephen Snook; and Fiscal Affairs Assistant Charity Larson.

Guests present were, Treasurer Diane Griffith, Physical Plant Director Lonnie Griffith, Children and Youth Administrator Nicole Patkalitsky, Chief Probation Officer Nick Wolfkiel, Human Services Director Allison Fisher, Executive Director of SEDA-COG Joint Rail Authority Steven Beattie, Lucas Parks, Sierra Bolger of The Lewistown Sentinel, and Addie Parson and Tressie Bender from MCTV.

The meeting was called to order at 9:00 a.m. by Commissioner Sunderland.

I. Invocation: *The Invocation was given by Commissioner Kodish.*

II. Pledge of Allegiance: *The Pledge of Allegiance was said by all present.*

III. Approval of Minutes:

Motion was made by Commissioner Postal to accept the minutes of the Regular Meeting of August 3, 2023. Commissioner Kodish seconded the motion. The motion was unanimously approved.

IV. Approval of Bills:

1. *General Fund, Accounts Payable*

Ck. #'s 142849-142920 and EFT #'s 600521-600633 in the amount of \$432,009.53

2. *Payroll*

Ck. #'s 79671-79677 and EFT #'s 51378-51595 in the amount of \$368,315.02

3. *911 Account*

Ck. #'s 52637-52639 and EFT #'s 21048-21050 in the amount of \$1,636.79

4. *Local Use Account*

EFT # 70003 in the amount of \$180,388.98

5. *Liquid Fuels Account*

Ck. # 1725 in the amount of \$10,155.00

6. *CDBG Account*

Ck. #'s 1686-1688 in the amount of \$27,997.38

Motion was made by Commissioner Postal to approve payment of bills as listed above. Commissioner Kodish seconded the motion. The motion was unanimously approved.

V. Treasurer's Report:

OFFICE OF THE
TREASURER OF MIFFLIN COUNTY

DIANE L GRIFFITH
COUNTY TREASURER

DANIEL Z SEARER
SOLICITOR



STEPHANIE J NEFF
1ST DEPUTY TREASURER

SUZANNE KOCHENDERFER
2ND DEPUTY TREASURER

COURTHOUSE
LEWISTOWN, PA. 17044
717-248-8439
717-242-5450 (FAX)

TREASURER'S REPORT
8/2/2023-8/15/2023

General Account Starting Balance	\$3,648,183.81
DEBITS	
Deposits Receipts #117216-117405	407,543.54
Transfer from	
Transfer from 911	0.00
Voided Checks	0.00
Transfer from LEPC	409.65
Interest	0.00
TOTAL DEBITS	\$407,953.19
Bills Paid CK #'S142849-142920 EFT #'S 600521-600633	432,009.53
Transfer to Payroll CK 79671-79677 DD 51378-51595	368,315.02
Adjustment	23,227.05
NSF Check	0.00
Transfer to SFPP	0.00
TOTAL CREDITS	\$823,551.60
Ending Balance (Interest @ 4.550% as of 8/15/2023)	\$3,232,585.40

Capital Reserve Account
Invested at JV Bank @ 4.550% as of 8/15/2023 \$19,773,596.66

Report Subject to Audit

Motion was made by Commissioner Postal to approve the Treasurer's Report as received, subject to audit. Commissioner Kodish seconded the motion. The motion was unanimously approved.

VI. Meetings and Events:

<i>Chairman Sunderland:</i>	<i>Mifflin County Youth Fair Opening America 250 PA Historic Courthouse Photo Agricultural Extension Open House Mifflin Count Municipal Authority Out of County Housing Agreements for MCCF</i>
<i>Commissioner Postal:</i>	<i>CCAP Board of Directors CCAP Annual Conference Mifflin County Youth Fair Mifflin County Youth Park Association Central Counties Youth Center Ag Extension Day in the County DLI Executive Committee Municipal Authority Project Internal Meetings (Legal; MCCF; Bridge; Black's Hospital; MCPD; Maintenance)</i>
<i>Commissioner Kodish:</i>	<i>Mifflin /Juniata Opioid Settlement Committee Mifflin County Library Board</i>

VII. Public Comment:

None

VIII. New Business:

A. Steven Beattie, Executive Director, SEDA-COG Joint Rail Authority

Mr. Beattie took over as Executive Director in January. The Board consists of 18 members being made up of two members from each county. Mifflin County joined in the mid-1990s. The Joint Rail Authority is celebrating 40 years as a municipal authority this year. He stated there are rail lines around Lewistown, in Burnham, the Industrial Park, and out through Maitland. Mr. Beattie presented the Commissioners with a framed print of the rail lines served by the Authority.

Mr. Beattie stated the Joint Rail Authority is looking to complete \$8,000,000.00 in projects within the next eighteen months across all their railroads. One bridge rehab project will take place on Jack's Creek. They will also be using Section 130 money for signal improvements at rail crossings. Locally they are looking at using these funds towards Kish pike and the ramp at 522 and 322 and the signals under that overpass. This is in the early stages so is probably about two years from occurring.

B. Offer for Parcel No. 16,10-0100--,140 located in Derry Township that is currently in repository for unsold properties - \$1,000.00

Motion was made by Commissioner Postal to accept the bid as presented. Commissioner Kodish seconded the motion. The motion was unanimously approved.

C. Mifflin County State Food Purchase Program Agreements for the Fiscal Year 2023-2024:

Human Services Director, Allison Fisher stated this is the yearly program to work with local food pantries. Each agency applies for the amount of funds they think they will need, then a formula is used to determine the final amounts to be allocated.

Hand of Grace/Grace Covenant Church	\$19,394.00
Abuse Network	\$5,000.00
Bible Baptist/New Life Church Soup Kitchen	\$1,500.00
Bible Baptist/New Life Church	\$6,814.00
Calvary Bible Church	\$22,539.00
Lewistown VFW Post 7011	\$2,500.00
Salvation Army	\$3,669.00
Human Services/Administration	\$3,373.29
Central Pennsylvania Food Bank	\$2,335.00

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

D. Project Modification Request for the Reentry Strategic Planning Grant extending the end date from September 30, 2023 to March 31, 2024

Human Services Director, Allison Fisher said this grant was to end on September 30th but their consultant hasn't used as many hours as thought needed so far. The extension is just to allow time for those hours to be used. The consultant is currently training staff on use of the spreadsheet so they can continue after he is done.

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- E. Estimate from Treaster Valley Coatings, LLC, Milroy, PA for repair on Courthouse steps - \$7,950.00

Physical Plant Director, Lonnie Griffith stated the three sets of front steps of the Mifflin County Courthouse are in need of recoating. This was not included as part of the streetscape project but since that project is underway it is a perfect time to complete the task.

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- F. Quotation from Johnson Controls Fire Protection for the Correctional Facility Fire Protection upgrade - \$42,944.00

Physical Plant Director, Lonnie Griffith explained the fire alarm control panel for the Correctional Facility is 23 years old and been having a lot of problems. It has reached end of life and is in need of replacement.

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- G. Bids for the Trail Project:

Physical Plant Director, Lonnie Griffith received six bids for this project. The project is grant funded with no cost to Mifflin County residents. The project is expected to be completed before winter. Jay Fulkroad had the lowest bid with a base bid of \$419,047.96 and total bid of \$597,743.60 with Alternates #1 at \$113,439.11 and #3 at \$65,256.53 included. The next lowest bid was \$718,522.20. Mr. Griffith is recommending the Commissioners accept the low bid from Jay Fulkroad.

- Jay Fulkroad and Sons, Inc., McAlisterville, PA – Base bid, Alternates No. 1 and 3 - \$597,743.60

Motion was made by Commissioner Kodish to be approved. Commissioner Postal seconded the motion. The motion was unanimously approved.

- H. Purchase of Service Agreement for use, if needed, by Children and Youth:

Children and Youth Administrator Nicole Patkalitsky presented the following for approval:

- a. Child Welfare Information System Data Sharing Agreement for the period October 1, 2023 through September 30, 2024
- b. Pathways Adolescent Center, Oil City, PA at \$230.64-\$385.00 per day
- c. Cornell Abraxas, Pittsburgh, PA at \$370.76-\$524.90 per day
- d. Families United Network, Muncy, PA at \$30.40-\$274.31 per day
- e. Kids Peace, Schnecksville, PA at \$101.98-\$517.82 per day

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- I. Authorize the Chairman to sign any and all documents related to the T-439 Bridge Replacement Project

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

J. Application for County Aid – 2023 Liquid Fuels Allocation:

- Granville Township - \$6,116.00

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

K. Project Modification Request for the Pretrial Grant

Chief Probation Officer Nick Wolfkiel stated this is for approximately \$907,000.00 to be adjusted from consultants for the purchase of six electronic monitoring bracelets and a laptop for a downloading station at the front reception. This will allow them to keep more bracelets on their shelf to help people get out quicker.

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

L. Personnel:

- Hiring of Ayden Brannon and Caleb Rhodes for part-time Corrections Officer effective August 14, 2023
- Resignation of Robert Sidney from Lieutenant effective August 13, 2023

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

IX. Adjournment:

With no other business on the agenda, Commissioner Sunderland adjourned the meeting at 9:26 am.

Secretary

ATTEST:

Chief Clerk