

The Board of Mifflin County Commissioners met for their Regular Meeting on Thursday, October 17, 2024 at 9:00 a.m. In attendance were Commissioners Robert Postal; Kevin Kodish; Noah Wise; Chief Clerk Cathy Romig; Solicitor Steve Snook; and Fiscal Assistant Charity Larson.

Guests present were, Treasurer Diane Griffith, Director of Elections Paula Hoffman, GIS Director Laura Lettiere, Corrections Counselor Christina Pauly, Director of Public Safety Phil Lucas, Chief Probation Officer Nick Wolfkiel, MIS Director Aaron Felkner and Ciara Williams and Maelyn Gingrich from MCTV.

The meeting was called to order at 9:00 a.m. by Commissioner Postal.

- I. Invocation:** The Invocation was given by Commissioner Kodish.
- II. Pledge of Allegiance:** The Pledge of Allegiance was said by all present.
- III. Approval of Minutes:**

Motion was made by Commissioner Kodish to accept the minutes of the Regular Meetings of October 3, 2024. Commissioner Wise seconded the motion. The motion was unanimously approved.

IV. Approval of Bills:

- 1. *General Fund, Accounts Payable*
Ck. #'s 147899-148057 and EFT #'s 602316-602426 in the amount of \$1,204,364.91
- 2. *Payroll Account*
Ck. #'s 79917-79920 and Direct Deposit Advice #'s 58252-58474 in the amount of \$346,481.64
- 3. *911 Account*
Ck. #'s 52892-52900 and EFT #'s 80100-80102 in the amount of \$123,237.06
- 4. *CDBG Account*
EFT # 1763-1765 in the amount of \$8,107.24

Motion was made by Commissioner Kodish to approve payment of bills as listed above. Commissioner Wise seconded the motion. The motion was unanimously approved.

v. Treasurer's Report:

TREASURER'S REPORT
10/2/2024-10/15/2024

General Account Starting Balance	\$936,697.14
DEBITS	
Deposits Receipts #122663-122835	445,535.24
Transfer from Capital Reserve	1,000,000.00
Transfer from LEPC	522.93
Interest	0.00
Transfer from 911	4.84
TOTAL DEBITS	\$1,446,063.01
Bills Paid CK #'S147899-148057 EFT #'S 602316-602412	1,204,364.91
Transfer to Payroll CK 79917-79920 DD 58252-58474	346,481.64
Adjustment	61.50
NSF Check	0.00
TOTAL CREDITS	\$1,550,908.05
Ending Balance (Interest @ 4.550% as of 10/15/2024)	\$831,852.10

Capital Reserve Account	
Invested at JV Bank @ 4.550% as of 10/15/2024	\$14,438,770.76

Motion was made by Commissioner Kodish to approve the Treasurer's Report as received, subject to audit. Commissioner Wise seconded the motion. The motion was unanimously approved.

VI. Meetings and Events:

Chairman Postal:

*PA Opioid Trust Dispute Committee
Out of the Darkness Community Walk
SEDA-COG Affordable Housing
SEDA-COG RLF
MC Historical Society
Liberty Tree Commemoration
CCAP Economic/Community Development
Court Security Meeting
SEDA-COG Joint Rail Authority
Workshop Meetings
Conservation District Budget Meeting
Internal (Elections; Maintenance; EMS)*

Commissioner Kodish:

*PIMCC Board Meeting
Act 152 Meeting
Teamsters Contract Negotiations
SEDA-COG Conference Call
MC Historical Society
Liberty Tree Commemoration
Workshop Meetings
Library Board Meeting
Court Security Meeting
Conservation District Budget Meeting*

Commissioner Wise:

*Habitat for Humanity
Act 152 Meeting
Workshop Meetings
SEDA-COG
Housing Authority
Historical Society
Liberty Tree Commemoration
Court Security Meeting
United Way
Conservation District Budget Meeting*

VII. Public Comment:

None

VIII. New Business:

A. Proclamation for Cyber Security Awareness Week in Mifflin County

Proclaiming October 21-27 as Cyber Security Awareness Week in Mifflin County

Whereas Cybersecurity education and awareness is crucial for everyone, including large corporations, small businesses, financial institutions, schools, government agencies, the home user, and anyone who connects to the internet, be it with a computer, mobile phone, or other internet-connected device; and

Whereas Monitoring accounts, being conscientious of what is shared online, keeping computer software up to date, creating unique passwords and changing them regularly, installing antivirus programs and firewalls, and using mobile devices and other internet-connect devices safely are ways individuals and organizations can protect themselves from phishing, viruses, ransomware, other types of malware, financial loss, and loss of sensitive data; and

Whereas There is a need to inspire, engage, and inform the public about the demand, opportunities, and career options available within the area of cybersecurity. Having a strong cybersecurity workforce enhances the nation's security and promotes economic prosperity; and

Whereas The STOP. THINK. CONNECT.™ Campaign serves as the national cybersecurity public awareness campaign, implemented through a coalition of private companies, nonprofit, government organizations, and academic institutions working together to increase the public's understanding of cyber threats and empowering Americans to be safer and more secure online; and the National Institute of Standards and Technology (NIST) Cybersecurity Workforce Framework is a free resource to help organizations (both large and small, public, and private) improve their cybersecurity practices through a practical approach to addressing the ever-evolving cybersecurity threats and challenges; and

Now, therefore, the Mifflin County Board of Commissioners hereby Proclaims October 21-27 as Cybersecurity Awareness week in Mifflin County.

Motion was made by Commissioner Kodish to approve the item. Commissioner Wise seconded the motion. The motion was unanimously approved.

B. Director of Elections Paula Hoffman – Election update

Ms. Hoffman stated 4,116 mail-in ballots have been sent out so far. There are still more mail-in ballot applications coming in. Those voters who walk in to the Elections office for an application can complete their mail-in ballot at the counter if desired.

The last day to register to vote for this election is October 21st. The last day to submit an application for a mail-in ballot is October 29th. The Elections office will be open until 5:00 on both these days.

C. Renewal quote with ESRI, Redlands, CA for GIS software maintenance fees for January 1, 2025 through December 31, 2025 - \$24,400.00

GIS Director Laura Lettiere explained this is basically an annual renewal for licensing. The fee covers maintenance, upgrades, etc. The fee has gone down slightly from last year.

Motion was made by Commissioner Kodish to approve the item. Commissioner Wise seconded the motion. The motion was unanimously approved.

D. Application for County Aid – 2024 Liquid Fuels Allocation:

- Armagh Township - \$5,729.00
- Granville Township - \$6,109.00

Motion was made by Commissioner Wise to approve the item. Commissioner Kodish seconded the motion. The motion was unanimously approved.

E. Award Notification for the MCCF Vivitrol Program Grant for the period October 1, 2024 through September 30, 2026 - \$103,344.00

Corrections Counselor Christina Pauly specified notification was just received stating the grant was awarded. It is a two-year grant and allows for inmates with opioid addiction to receive Vivitrol injections if desired.

Motion was made by Commissioner Wise to approve the item. Commissioner Kodish seconded the motion. The motion was unanimously approved.

F. Commonwealth of Pennsylvania FY 2024-2025 Hazardous Material Response Fund Grant Agreement for the period July 1, 2024 through June 30, 2025 - \$6,788.00

Director of Public Safety Phil Lucas stated funds from this grant are used for training and response for hazardous spills or accidents within the county.

Motion was made by Commissioner Wise to approve the item. Commissioner Kodish seconded the motion. The motion was unanimously approved.

G. Commonwealth of Pennsylvania FY 2024 Emergency Management Performance Grant Agreement for the period October 1, 2023 through September 30, 2024 - \$47,508.00

Director of Public Safety Phil Lucas said this grant is used to support emergency management planning within the county. It is a reimbursement grant which is the reason for the dates.

Motion was made by Commissioner Wise to approve the item. Commissioner Kodish seconded the motion. The motion was unanimously approved.

H. Application for the Adult Probation Adult Grant-in-Aid for the period July 1, 2024 through June 30, 2025 - \$32,016.00

Chief Probation Officer Nick Wolfkiel said this is an annual grant. The amount went up this year by \$10,000.00. One hundred percent of grant funds go towards the salary of the Adult Probation Supervisor.

Motion was made by Commissioner Wise to approve the item. Commissioner Kodish seconded the motion. The motion was unanimously approved.

I. Employee Vision Plan Renewal with VBA for the period January 1, 2025 through December 31, 2026

Motion was made by Commissioner Wise to approve the item. Commissioner Kodish seconded the motion. The motion was unanimously approved.

J. Personnel:

- Hiring of Tod Fink for a part-time Corrections Officer effective October 14, 2024
- Hiring of Nataleigh VanHorn for a Children and Youth Caseworker effective October 15, 2024
- Resignation of Children and Youth Assistant Administrator Brenda Dobson effective October 25, 2024
- Transfer of Robert Sidney from Corrections Officer to Probation Officer effective October 23, 2024

Motion was made by Commissioner Wise to approve the personnel items. Commissioner Kodish seconded the motion. The motion was unanimously approved.

IX. Adjournment:

With no other business on the agenda, Commissioner Postal adjourned the meeting at 9:32 a.m.

Secretary

ATTEST:

Chief Clerk