

Lewistown, PA

April 16, 2026

The Mifflin County Salary Board met on Thursday, April 16, 2026, at 10:30 a.m. In attendance were Chairman Robert Postal, Commissioner Kevin Kodish, Commissioner Noah Wise, Treasurer Diane Griffith, Chief Clerk Cathy Romig, Fiscal Affairs Assistant Holly Yeager. Solicitor Steve Snook was absent.

Guests in attendance were Assistant Chief Clerk Charity Larson.

I. Call to Order:

The meeting was called to order at 10:30 a.m. by Chairman Robert Postal.

II. Approval of Minutes of March 19, 2026

A motion was made by Treasurer Griffith to approve the Minutes. The motion was seconded by Commissioner Kodish. The motion was unanimously approved.

III. New Business

1. Update the Account Payable Clerk job description and set the salary of \$47,000
2. Update the Payroll Manager job description and set the salary of \$55,000
3. Create the Human Resource/Assistant Chief Clerk job description and set the salary of \$51,000
4. Update the Chief Clerk job description and set the salary of \$58,000

Commissioner Kodish moved to approve all agenda items in a single motion. He noted that the revisions to job descriptions and corresponding salaries were necessitated by the upcoming retirement of the Chief Clerk. He further stated that the new salary structure will reduce the overall salary expenditure. The newly created Human Resource/Assistant Chief Clerk position will begin April 27, 2026. Salary increases for the affected positions will take effect upon completion of training. Treasurer Griffith seconded the motion. The motion carried.

IV. With no further business to discuss, Chairman Postal adjourned the meeting at 10:35 a.m.

Secretary

ATTEST:

Chief Clerk