

The Board of Mifflin County Commissioners met for their Regular Meeting on Thursday, December 5, 2024 at 9:00 a.m. In attendance were Commissioners Robert Postal; Kevin Kodish; Noah Wise; Chief Clerk Cathy Romig; Solicitor Steve Snook; and Fiscal Assistant Charity Larson.

Guests present were, Treasurer Diane Griffith, Grants Liaison Michael Fonti, Carol Kearney-High from SEDA-COG, Physical Plant Director Lonnie Griffith, Mark Baker, Juanita Byler, MC Cross Country Coach Greg Loht, Carter Smith and family members Michelle Smith, Nathan Smith, Dawn Wagner, James Wagner, Shawn Wagner, Tasha Sullivan, Harold Sullivan, Tonia Sullivan, and Donny Sullivan. Also present were, Mina Philips and Olivia Sudam from the Lewistown Sentinel and Mara Wise and Ciara Williams from MCTV.

The meeting was called to order at 9:00 a.m. by Commissioner Postal.

- I. Invocation:** The Invocation was given by Commissioner Kodish.
- II. Pledge of Allegiance:** The Pledge of Allegiance was said by all present.
- III. Approval of Minutes:**

Motion was made by Commissioner Kodish to accept the minutes of the Regular Meetings of November 21, 2024. Commissioner Wise seconded the motion. The motion was unanimously approved.

IV. Approval of Bills:

- 1. *General Fund, Accounts Payable*
Ck. #'s 148423-148688 and EFT #'s 602554-602574 in the amount of \$623,355.46
- 2. *Payroll Account*
Ck. #'s 79936-79946 and Direct Deposit Advice #'s 58922-59146 in the amount of \$429,725.39
- 3. *911 Account*
Ck. #'s 52912-52923 and EFT #'s 80114-80118 in the amount of \$13,417.88
- 4. *LEPC Account*
Ck. #'s 1594-1595 in the amount of \$890.31
- 5. *Liquid Fuels Act 89 Account*
EFT # 8147 in the amount of \$45.05
- 6. *Liquid Fuels Account*
Ck# 1746 in the amount of \$5,729.00

Motion was made by Commissioner Kodish to approve payment of bills as listed above. Commissioner Wise seconded the motion. The motion was unanimously approved.

v. Treasurer’s Report:

TREASURER’S REPORT	
11/20/2024-12/3/2024	
General Account Starting Balance	\$696,396.37
DEBITS	
Deposits Receipts #123261-123382	320,921.55
Transfer from Capital Reserve	1,000,000.00
Transfer from LEPC	0.00
Interest	5,402.75
Voided Checks	37,767.50
TOTAL DEBITS	\$1,364,091.80
Bills Paid CK #'S 148423-148688 EFT #'S 602554-602574	623,355.46
Transfer to Payroll CK 79936-79946 DD 58922-59146	429,725.39
Transfer to Coroner	1,700.00
NSF Check	0.00
TOTAL CREDITS	\$1,054,780.85
Ending Balance (Interest @ 4.550% as of 12/3/2024)	\$1,005,707.32
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Capital Reserve Account	
Invested at JV Bank @ 4.550% as of 12/3/2024	\$11,625,152.68

Motion was made by Commissioner Kodish to approve the Treasurer’s Report as received, subject to audit. Commissioner Wise seconded the motion. The motion was unanimously approved.

VI. Meetings and Events:

Chairman Postal: CCAP Board of Directors
CCAP Conference in Hershey
NACO Membership Briefing
Opioid Trust Executive Meeting
Opioid Trust Public Meeting
JVBDS Executive Committee
Meeting with Architect – Library Project
Salary Board
Workshop Meetings
Mifflin County Christmas Luncheon
Internal (CYS; MCCF; Maintenance; 911; MCPD)

Commissioner Kodish: Meeting with Architect – Library Project
Salary Board
Workshop Meetings
Meeting with Emergency Management Director
CARS Board
SEDA-COG Board
SEDA-COG Local Development Corporation Board

Commissioner Wise: Meeting with Architect – Library Project
Salary Board
Workshop Meetings
Meeting with Emergency Management Director
Housing Authority Board Meeting
Meeting with CYS Director
Ribbon Cutting at Bee’s Candles in Reedsville
JVBDS Advisory Board

VII. Public Comment:

None

VIII. New Business:

A. Proclamation for Carter Smith, Cross Country State Champion

PROCLAMATION FOR CARTER SMITH

WHEREAS, Mifflin County is proud to recognize the extraordinary achievements of courageous young adults who serve as an inspiration for others in the community; and

WHEREAS, Carter Smith has demonstrated extraordinary dedication, perseverance, and athletic excellence as a member of the Mifflin County cross country team; and

WHEREAS, through countless hours of training, mental focus, and an unwavering commitment to personal and team goals, Carter has achieved the remarkable accomplishment of becoming Mifflin County’s first state cross country champion; and

WHEREAS, Carter’s victory not only reflects his individual talent and work ethic but also brings immense pride to Mifflin County High School, his coaches, teammates, family, and the entire county; and

WHEREAS, Carter’s accomplishment serves as a powerful reminder of the importance of hard work, resilience, and sportsmanship; and

WHEREAS, Carter’s amazing feat is sure to inspire current as well as future athletes and students to strive for excellence both on and off the course; and

WHEREAS, Carter’s personal state title capped an amazing season that saw Carter defeat 1,702 out of 1,703 runners he competed against,

NOW, THEREFORE, ON THIS 5TH DAY OF DECEMBER, 2024, the Mifflin County Commissioners do hereby commend Carter Smith for his training, his commitment to his goals, and his achievements in cross country and extend best wishes for his continued success.

Motion was made by Commissioner Kodish to approve the item. Commissioner Wise seconded the motion. The motion was unanimously approved.

B. Request for exoneration of 2024 county portion per capita taxes:

- Granville Township Tax Collector Billi Weaver – 14
- Menno Township Tax Collector Cynthia Clever - 14

Motion was made by Commissioner Kodish to approve the item. Commissioner Wise seconded the motion. The motion was unanimously approved.

- C. Purchase of Service Agreement with Mark Remy, Esquire, from the Law Offices of Knepp and Snook, as Assistant District Attorney for the period January 1, 2025 through December 31, 2025 for a monthly sum of \$2,833.34

Motion was made by Commissioner Kodish to approve the item. Commissioner Wise seconded the motion. The motion was unanimously approved.

- D. Purchase of Service Agreement with Sandra Herto to provide cleaning services at the Magisterial District Judge 58-3-03 at a rate of \$240.00 per month for the year 2025

Motion was made by Commissioner Kodish to approve the item. Commissioner Wise seconded the motion. The motion was unanimously approved.

- E. Ratify the Agreement with the Teamsters Local Union No. 776 Correctional Facility Unit for the period January 1, 2025 through December 31, 2027

Motion was made by Commissioner Kodish to approve the item. Commissioner Wise seconded the motion. The motion was unanimously approved.

- F. Resolution No. 50 of 2024 authorizing the submission of an application for funding from the Commonwealth Financing Authority through the Local Share Account for \$997,189.00 for rehabilitation of a portion of the Mifflin County Correctional Facility

RESOLUTION NO. 50 OF 2024

**RESOLUTION OF MIFFLIN COUNTY, A COUNTY OF THE COMMONWEALTH OF PENNSYLVANIA,
AUTHORIZING THE SUBMISSION OF AN APPLICATION FOR FUNDING FROM THE COMMONWEALTH
FINANCING AUTHORITY THROUGH THE LOCAL SHARE ACCOUNT – STATEWIDE PROGRAM FOR
\$997,189 FOR REHABILITATION OF A PORTION OF THE MIFFLIN COUNTY CORRECTIONAL FACILITY
BUILDING**

BE IT RESOLVED, that the Mifflin County Board of Commissioners hereby requests a Local Share Account - Statewide grant of \$997,189 from the Commonwealth Financing Authority to be used for rehabilitation of a portion of the Mifflin County Correctional Facility building for storage and archiving.

BE IT FURTHER RESOLVED, that the Mifflin County Board of Commissioners does hereby designate Robert P. Postal, Chairman and Cathy L. Romig, Chief Clerk, as the officials to execute all documents and agreements between Mifflin County and the Commonwealth Financing Authority to facilitate and assist in obtaining the requested grant.

I, Cathy L. Romig, hereby certify that the forgoing is a true and correct copy of a Resolution duly adopted by a majority vote of the Mifflin County Board of Commissioners at a regular meeting held December 5, 2024 and said Resolution has been recorded in the Minutes of Mifflin County and remains in effect as of this date.

IN WITNESS THEREOF, I affix my hand and attach the seal of Mifflin County, this 5th day of December, 2024.

Motion was made by Commissioner Kodish to approve the item. Commissioner Wise seconded the motion. The motion was unanimously approved.

- G. 2024 PEMA 9-1-1 Statewide Interconnectivity Funding Grant Agreement \$142,907.94

Motion was made by Commissioner Kodish to approve the item. Commissioner Wise seconded the motion. The motion was unanimously approved.

- H. Community Development Block Grant Program Income Reutilization Plan

Carol Kearney-High from SEDA-COG stated this addresses any kind of income earned, such as interest. Any income over \$500 must go to the government.

Motion was made by Commissioner Wise to approve the item. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- I. Resolution No. 51 of 2024 adopting the Community Development Block Grant Excessive Force Policy

Carol Kearney-High explained this is a necessary document required by the government.

Motion was made by Commissioner Wise to approve the item. Commissioner Kodish seconded the motion. The motion was unanimously approved.

J. Community Development Block Grant Code of Conduct Policy

Carol Kearney-High stated this addresses conflicts of interest.

Motion was made by Commissioner Wise to approve the item. Commissioner Kodish seconded the motion. The motion was unanimously approved.

K. Community Development Block Grant Financial Management Plan

Carol Kearney-High stated this addresses procedures for approvals.

Motion was made by Commissioner Wise to approve the item. Commissioner Kodish seconded the motion. The motion was unanimously approved.

L. Application for County Aid – 2024 Liquid Fuels Allocation:

- Oliver Township - \$3,171.00
- Lewistown Borough - \$7,335.00
- McVeytown Borough - \$1,000.00

Motion was made by Commissioner Wise to approve the item. Commissioner Kodish seconded the motion. The motion was unanimously approved.

M. Purchase of Service Agreement with BMZ Law, P.C., Lewistown, PA for County Solicitor for the period January 1, 2025 through December 31, 2025 at the monthly rate of \$3,125.00

Motion was made by Commissioner Wise to approve the item. Commissioner Kodish seconded the motion. The motion was unanimously approved.

N. Personnel:

- Resignation of Gage Hood from part-time Correction Officer effective November 20, 2024
- Resignation of Probation Officer Kenneth Winkelman effective December 6, 2024
- Addition of part-time Deputy Sheriff duties to Security Guard Joseph Lyter effective December 6, 2024
- Retirement of Barry Kearns from Lieutenant at the Correctional Facility effective January 2, 2025
- Appointment of Cassandra Trego for an Intern in the Children and Youth Department effective January 6, 2025 and ending on March 22, 2025

Motion was made by Commissioner Wise to approve the personnel items. Commissioner Kodish seconded the motion. The motion was unanimously approved.

IX. Adjournment:

With no other business on the agenda, Commissioner Postal adjourned the meeting at 9:22 a.m.

Secretary

ATTEST:

Chief Clerk