

The Board of Mifflin County Commissioners met for their Regular Meeting on Thursday, October 31, 2024 at 9:00 a.m. In attendance were Commissioners Robert Postal; Kevin Kodish; Noah Wise; Chief Clerk Cathy Romig; Solicitor Steve Snook; and Fiscal Assistant Charity Larson.

Guests present were, Treasurer Diane Griffith, Director of Elections Paula Hoffman, Veteran Affairs Director James Conway, Planning Director James Lettiere, Grants Liaison Michael Fonti, Children and Youth Administrator Nicole Patkalitsky, Human Services Director Melissa Stewart, Veterans Jim Peters, Ed Mann, and Chad Curry, Public Attendees Matt Harper, and Juanita Byler, and Amaris Fultz and Carter Lane from MCTV.

The meeting was called to order at 9:00 a.m. by Commissioner Postal.

I. Invocation: The Invocation was given by Commissioner Kodish.

II. Pledge of Allegiance: The Pledge of Allegiance was said by all present.

III. Approval of Minutes:

Motion was made by Commissioner Kodish to accept the minutes of the Regular Meetings of October 17, 2024. Commissioner Wise seconded the motion. The motion was unanimously approved.

IV. Approval of Bills:

1. General Fund, Accounts Payable

Ck. #'s 148058-148170 and EFT #'s 602427-602443 in the amount of \$1,128,810.61

2. Payroll Account

Ck. #'s 79921-79930 and Direct Deposit Advice #'s 58475-58705 in the amount of \$420,944.02

3. 911 Account

Ck. #'s 52901-52903 and EFT #'s 80103-80108 in the amount of \$16,310.24

4. LEPC Account

EFT #1593 in the amount of \$1,828.00

5. CDBG Account

Ck. #'s 1766-1768 in the amount of \$55,682.18

6. Liquid Fuels Act 89 Account

EFT # 8146 in the amount of \$44.21

7. Liquid Fuels Account

EFT# 1742 in the amount of \$6,116.00

Motion was made by Commissioner Kodish to approve payment of bills as listed above. Commissioner Wise seconded the motion. The motion was unanimously approved.

v. Treasurer's Report:

TREASURER'S REPORT
10/16/2024-10/29/2024

General Account Starting Balance	\$831,852.10
DEBITS	
Deposits Receipts #122842-122980	545,186.44
Transfer from Capital Reserve	1,000,000.00
Transfer from LEPC	0.00
Interest	0.00
Voided Checks	10,659.47
TOTAL DEBITS	\$1,555,845.91
Bills Paid CK #S 148058-148170 EFT #S 602427-602443	1,128,810.61
Transfer to Payroll CK 79921-79930 DD 58475-58705	420,944.02
Adjustment	0.00
NSF Check	0.00
TOTAL CREDITS	\$1,549,754.63
Ending Balance (Interest @ 4.550% as of 10/29/2024)	\$837,943.38

Capital Reserve Account Invested at JV Bank @ 4.550% as of 10/29/2024	\$13,468,019.02
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Motion was made by Commissioner Kodish to approve the Treasurer's Report as received, subject to audit. Commissioner Wise seconded the motion. The motion was unanimously approved.

VI. Meetings and Events:

Chairman Postal:

*CCAP Resolutions & Policy Committee
Workshop Meetings
River Trail Ribbon Cutting
JVBDS Joinder Board
Juniata River Valley Chamber Board
Mifflin Juniata Human Services Board
Mifflin County Elected Officials Dinner Meeting
JVBDS Personnel
Opioid Board
Opioid Dispute Committee
Meeting with Single Audit Accounting Firm
Internal (Maintenance; Tax Services; Fiscal)*

Commissioner Kodish:

*Board of Elections
River Trail Ribbon Cutting
JVBDS Joinder Board
Regional Services Board
DCED Main Street Matters Funding
Meeting with Lewistown Borough Manager
Workshop Meetings
Human Services Quarterly Meeting
Mifflin County Elected Officials Dinner Meeting
SEDA-COG Board
Juniata River Valley Visitors Bureau Board
Regional Services Property Committee
CCAP Membership Call
Meeting with Single Audit Accounting Firm*

Commissioner Wise:

*Board of Elections
Reedsville Creamery Grand Opening
River Trail Ribbon Cutting
JVBDS Joinder Board
Meeting with Lewistown Borough Manager
Human Services Quarterly Meeting
Meeting with Kristen Price
Mifflin County Elected Officials Dinner Meeting
Housing Authority
CTC Meeting
CCAP Membership Call
Meeting with Single Audit Accounting Firm*

VII. Public Comment:

None

VIII. New Business:

A. Proclamation supporting Operation Green Light for Veterans

Director of Veteran Affairs James Conway stated his office serves approximately 750 Veterans each year and provides a myriad of support services to those who need it. Mr. Conway said the annual Veteran's Day Program will be held again this year in the Historic Courthouse at 6:00 pm. The event is open to all Veterans and their family members.

Ed Mann, President of the Mifflin County Veterans Organization thanked the Commissioners for their support of Veterans stating the organization would not be able to do what they do without it.

Motion was made by Commissioner Kodish to approve the item. Commissioner Wise seconded the motion. The motion was unanimously approved.

B. Election update

Director of Elections Paula Hoffman stated 5514 mail-in ballots have been sent out for the upcoming Election on November 5th. There were 765 over the counter early votes processed this year. Only 158 were processed for the 2020 Presidential Election. Due to the closeness of the election, people are encouraged to use the drop box or hand deliver mail-in ballots to the Elections office. The drop box will be locked at the end of the Election at 8:00 pm on Election Day.

Ms. Hoffman said she has been receiving phone calls about people not receiving email notifications concerning their mail-in ballots. She explained this could be happening because email addresses were illegible on the applications so could not be entered in the system, hand writing could have been misread, or a typo may have occurred. Every effort has been made to address these issues when realized.

C. Request for exoneration of 2024 county portion per capita taxes:

- a. Wayne Township Tax Collector Mary Ellen Reed - 13

Motion was made by Commissioner Kodish to approve the item. Commissioner Wise seconded the motion. The motion was unanimously approved.

D. Request for exoneration of delinquent real estate taxes and relieve Kathy Whitsel, Assistant Director of Tax Services from collecting these taxes:

- Parcel No. 17,14-0123D-,207 located in Granville Township – mobile home was demolished (2021-2023)
- Parcel No. 21,10-0122A-,009 located in Wayne Township – cabin was removed (2023)

Motion was made by Commissioner Kodish to approve the item. Commissioner Wise seconded the motion. The motion was unanimously approved.

E. Application for County Aid – 2024 Liquid Fuels Allocation:

- Derry Township - \$9,019.00

Motion was made by Commissioner Kodish to approve the item. Commissioner Wise seconded the motion. The motion was unanimously approved.

F. Ratify Agreement with Caregivers America

Warden Jason Kormanic

Motion was made by Commissioner Kodish to approve the item. Commissioner Wise seconded the motion. The motion was unanimously approved.

G. Professional Services Contract with J-Way Architectural for the Library Alterations and Additions – Phase 2 -\$149,520.00

Motion was made by Commissioner Kodish to approve the item. Commissioner Wise seconded the motion. The motion was unanimously approved.

H. Employee Dental Plan Renewal with Delta Dental for the period January 1, 2025 through December 31, 2026

There will be no rate change for this renewal.

Motion was made by Commissioner Wise to approve the item. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- I. Change Order No. 2 for the Hawstone Water Extension Project for C&R Directional Boring, LLC to supply 19 water meters and additional costs associated with hydrostatic testing the water line and an additional 150 days – Increase of \$9,459.50

Motion was made by Commissioner Wise to approve the item. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- J. Appointments/Reappointments to the Library Board for three-year terms

- Wendy Hinkson, Lewistown, PA
- Jessica Nail, Reedsville, PA
- Alan Kratzer, Lewistown, PA

Motion was made by Commissioner Wise to approve the item. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- K. Purchase of Service Agreement for use, if needed, by Children and Youth

Children and Youth Administrator Nicole Patkalitsky presented the following for approval:

- Bethany Christian Services, Lancaster, PA at \$75.94 to \$173.04 per day
- Community Specialists Corporation, Pittsburgh, PA at \$330.23 to \$1,219.00 per day
- The Summit School, Herman, PA at \$281.03 to \$1,113.00 per day

Motion was made by Commissioner Wise to approve the item. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- L. Resolution No. 48 of 2024 authorizing the submission of an application for funding from the Department of Community and Economic Development through the Main Street Matters Program for up to \$1,000,000.00 for streetscaping enhancements at the Mifflin County Community Learning Center

Motion was made by Commissioner Wise to approve the item. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- M. Medical Assistance Transportation Program (MATP) Agreement with Call-A-Ride Service and allocation for the period July 1, 2024 through June 30, 2025 - \$548,639.00

Human Services Director Melissa Stewart explained this is a pass through of funds for tracking purposes.

Motion was made by Commissioner Wise to approve the item. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- N. Agreement with Juniata Valley Tri-County Drug and Alcohol Abuse Commission, Lewistown, PA for the housing program for the period October 1, 2024 through September 30, 2025 - \$47,730.00

Human Services Director Melissa Stewart said this is entering the sixth year for this program. The funds are used to assist approximately three households and covers six months of rent for those who qualify.

Motion was made by Commissioner Wise to approve the item. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- O. Personnel:

- Resignation of part-time Corrections Officer Richard Clark effective October 24, 2024
- Hiring of Kristen Price for a Grants Program Administrator effective October 28, 2024
- Transfer of Chelsey Berich from Probation Officer to Children and Youth Caseworker effective November 12, 2024
- Resignation of Probation Officer Kristen Sherwood effective November 1, 2024
- Resignation of LPN Blaine Baker effective November 1, 2024
- Appointment of Zoey Johnson for an internship in the Children and Youth Department starting January 13, 2025 and ending May 2, 2025

Motion was made by Commissioner Wise to approve the personnel items. Commissioner Kodish seconded the motion. The motion was unanimously approved.

IX. Adjournment:

With no other business on the agenda, Commissioner Postal adjourned the meeting at 9:33 a.m.

Secretary

ATTEST:

Chief Clerk