

Lewistown, PA

December 2, 2021

The Board of Mifflin County Commissioners met for their Regular Meeting on Thursday, December 2, 2021 at 9:00 a.m. In attendance were Commissioners Kevin Kodish; Mark Sunderland; Robert Postal; Chief Clerk Cathy Romig; Solicitor Stephen Snook; Treasurer Deb Civitts; and Fiscal Affairs Assistant Makyla Henry.

Brad Kreitzer was present from The Sentinel.

Guests present were Children and Youth Administrator Nicole Patkalitsky, Chastity Fultz, Doug Marks, Emergency Services Director Phil Lucas, Ryan Casner and Francis Goss – Oliver Township, Jim Smith – Granville Township, and Lily Riden from MCTV.

The meeting was called to order at 9:00 a.m. by Commissioner Sunderland.

I. Invocation: *The Invocation was given by Commissioner Kodish.*

II. Pledge of Allegiance: *The Pledge of Allegiance was said by all present.*

III. Approval of Minutes:

Motion was made by Commissioner Postal to accept the minutes of the Regular Meeting of November 18, 2021. Commissioner Kodish seconded the motion. The motion was unanimously approved.

IV. Approval of Bills:

1. General Fund, Accounts Payable

Ck. #'s 135342-135450 and EFT #'s 28674-28691 in the amount of \$646,962.03

2. Payroll Account

Ck. #'s 79260-79272 and Direct Deposit Advice #'s 41465-41700 in the amount of \$439,914.90

3. 911 Account

Ck. #'s 52266-52273 and EFT #'s 20862-20866 in the amount of \$6,726.14

4. LEPC Account

Ck. #'s 1535-1536 in the amount of \$814.40

5. Liquid Fuels Act 89 Account

EFT # 8111 in the amount of \$68.84

Motion was made by Commissioner Postal to approve payment of bills as listed above. Commissioner Kodish seconded the motion. The motion was unanimously approved.

V. Treasurer's Report:

TREASURER'S REPORT
11/17/2021-11/30/2021

General Account Starting Balance	\$107,642.47
DEBITS	
Deposits Receipts #109136-109206	1,661,104.53
Transfer from	0.00
Transfer from CAPITAL RESERVE	300,000.00
Transfer from LEPC	0.00
Voided Checks	50.00
Transfer from 911	0.00
Interest	271.34
TOTAL DEBITS	\$1,961,375.87
CREDITS	
Bills Paid CK #'S 135342-135450, EFT'S # 28674-28691	646,962.03
Transfer to Payroll CKS 79260-79272, DD 41465-41700	439,914.90
ADJUSTMENT	0.00
NSF CHECKS	0.00
TRANSFER TO ACT 152	0.00
TOTAL CREDITS	\$1,086,876.93
<hr/> Ending Balance (Interest @ 0.310% as of 11/30/2021)	<hr/> \$982,141.41
Liquid Fuels	
Invested at JV Bank @ 0.31% as of 11/30/2021	\$219,746.23
Liquid Fuels - Act 89	
Invested at JV Bank @ 0.31% as of 11/30/2021	\$402,978.36
911 Telephone Account	
Invested at JV Bank @ 0.31% as of 11/30/2021	\$1,018,717.05
LEPC	
Invested at JV Bank @ 0.31% as of 11/30/2021	\$30,369.38
Local Use Fund	
Invested at JV Bank @ 0.31% as of 11/30/2021	\$407,162.37
Capital Reserve Account	
Invested at JV Bank @ 0.350% as of 11/30/2021	\$11,298,407.40
Report Subject to Audit	

Motion was made by Commissioner Postal to approve the Treasurer's Report as received, subject to audit. Commissioner Kodish seconded the motion. The motion was unanimously approved.

VI. Meetings and Events:

Chairman Sunderland:

Prison Board

Commissioner Postal:

*MC Planning Commission
Court Security
JVBDs Executive Committee
Prison Board
MC Housing Authority
Salary Board
Meetings: Solicitor, Auditors (ZA), Planning/CDBG*

Commissioner Kodish:

*Board of Elections
Meeting with Auditors
Court Security Committee
SEDA-COG Executive Committee
Prison Board*

VII. Public Comment:

None.

VIII. New Business:

- A. *Mifflin County Bridge Program – Recognition of the Completion of the Oliver/Granville Township Bridge*

Jim Smith from Granville Township said as a municipality we really appreciate how well everything has gone and the cooperation. Ryan Casner from Oliver Township said it is a great program really aids in our road infrastructure. Francis Goss from Oliver Township said how great of a program it is and thanked the commissioners’.

- B. *Request for exoneration of 2021 county portion per capita taxes:*
- Decatur Township Tax Collector Cindy McKnight – 20*
 - Union Township Tax Collector Herb Zook - 3*

Motion was made by Commissioner Kodish to be approved. Commissioner Postal seconded the motion. The motion was unanimously approved.

- C. *Application for County Aid – 2021 Liquid Fuels Allocation:*

- Juniata Terrace Borough - \$1,000.00*
- Newton Hamilton Borough - \$1,000.00*
- Burnham Borough - \$2,059.00*

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- D. *Reappointment of Beth Reifsnyder, Lewistown, PA, to the Mifflin County Airport Authority for a five-year term expiring December 31, 2026*

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- E. *Appointment of Mark Baker, Lewistown, PA, to fill an unexpired term on the Mifflin County Solid Waste Authority – term expires December 31, 2023*

Motion was made by Commissioner Kodish to be approved. Commissioner Postal seconded the motion. The motion was unanimously approved.

- F. *Purchase of Service Agreement with Michelle Baker to provide cleaning services at the Magisterial District Judge 58-3-03 at a rate of \$200.00 per month for the year 2022*

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- G. *Memorandum of Understanding with Derry Township for reimbursement from the Act 152 Funds for the Demolition of 613 and 615 Woodland Avenue - \$9,100.00*

Chastity said that Derry Township submitted an application to our county wide demolition program, which is also known as our Act 152 Program a few months ago. The commissioners did approve the application and memorandum of understanding with Derry Township back on August 5, 2021. I am now requesting approval of this memorandum of understanding as presented. The demolition program is ran by funds collected from the filing of mortgages with the register and recorders and office. We have a substantial amount of funds right now and we are willing to help various municipalities and nonprofits with demolition of any unsafe structures. This is the 5th project with these funds. Properties 613, 615, and 609 and 611 were all destroyed in a fire. At the beginning of this year Derry Township declared the properties unsafe. Commissioner Postal asked if the properties are sold, will there be a reimbursement to the county? If they are sold, yes we will get half.

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- H. *Children and Youth Custodial Parent Services Agreement with Dusharm Law LLC, Newport, PA to provide court-appointed counsel for custodial parents in child welfare cases for the period January 1, 2022 through December 31, 2022 for the sum of \$2,500.00 per month*

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- I. *Acceptance of the MCM recommendation for the Mifflin County Wireless selection as the vendor to utilize the New Lancaster Valley Tower*

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- J. *2021 State Homeland Security Grant Program Agreement - \$450,804.00*

Mr. Lucas said this is a program involving 8 counties. It is the annual grant from State Homeland Security.

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- K. *Purchase of Service Agreement for use, if needed, by Children and Youth:*

- *The Summit School, Herman, PA*
- *Bobbie Rabuck, Esquire, State College, PA*
- *Family Care Services, Chambersburg, PA*
- *Common Sense Adoption Services, Mechanicsburg, PA*
- *Hermitage House Youth Services, Inc., Cambridge Springs, PA*

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- L. *Reappointment of Mark Ellinger, Lewistown, PA to the Agriculture Preservation Board for a three-year term*

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- M. *Appointments to the LEPC Committee:*

- *Craig Weston, Granville Township Police Department*
- *Mary Herto, Granville Township*
- *Robert Postal, Mifflin County*
- *Daniel Lynch, Mifflin County*
- *Brian Fleegal, Mifflin County*
- *Phil Lucas, Mifflin County*
- *Lisa Harris, Mifflin County*
- *Kyle Bodtorf, Mifflin County*
- *Bob Barlett, Lewistown Fire Department*
- *Eric Howell, Fame EMS*
- *Eric Moist, Chief Logan Volunteer Fire Department*
- *Paul Maidens, Mifflin County School District*
- *Cindy Sunderland, Call-A-Ride Services*
- *Andre French, Mifflin County Regional Police Department*
- *Don Hartzler, Union Mill*
- *Debra Bargo, Lewistown Borough*
- *Craig Wheeler, Lewistown Hospital*
- *Wade Daughtry, Trinity Plastics, Inc.*
- *Dale Stehley, Public at Large*
- *Robert Schell, Public at Large*
- *Howard Jackson, Red Cross*
- *Mark Heisey, PennDOT*

Motion was made by Commissioner Kodish to be approved. Commissioner Postal seconded the motion. The motion was unanimously approved.

- N. *Purchase of Service Agreement with BMZ Law, P.C., Lewistown, PA for County Solicitor at the monthly rate of \$3,125.00*

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- O. *Professional Services Contract with J-Way Architectural, Summerhill, PA, to provide an initial Schematic Design for the Mifflin County Correctional Facility HVAC System Replacement - \$11,200.00*

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- P. *Resolution No. 20 of 2021 Authorizing Execution of Documents related to the sale and transfer of real property in Derry Township to Diakon Lutheran Social Ministires*

**RESOLUTION NO. 2021-20
OF THE MIFFLIN COUNTY BOARD OF COMMISSIONERS
AUTHORIZING EXECUTION OF DOCUMENTS RELATED TO THE SALE
AND TRANSFER OF REAL PROPERTY IN DERRY TOWNSHIP TO
DIAKON LUTHERAN SOCIAL MINISTRIES**

Be it RESOLVED, that the Mifflin County Board of Commissioners have executed an Agreement of Sale dated November 19, 2021 (hereinafter "Agreement"), for the sale and transfer of a certain tract of real property known as 276 Green Avenue Extended to Diakon Lutheran Social Ministries (hereinafter "Diakon"), said property being the land on which Diakon, or its predecessor, constructed and operates a senior living community known as Ohesson Manor; said Agreement is attached hereto as Exhibit "A" and incorporated herein by reference thereto.

Be it FUTHER RESOLVED, that the Mifflin County Board of Commissioners does hereby designate the Chairman of the Board of the Mifflin County Commissioners as the official to execute any and all documents and agreements, and take any and all action necessary, to effectuate the terms and conditions of the Agreement.

I hereby certify that the above is a true and correct copy of a resolution adopted by the Board of Commissioners of Mifflin County, Pennsylvania, at a legally convened meeting held on the 2nd day of December, 2021.

Motion was made by Commissioner Postal to be approved of Resolution No. 20. Commissioner Kodish seconded the motion. The motion was unanimously approved.

Q. Display the 2022 budget on December 7, 2021 for final adoption December 30, 2021

Motion was made by Commissioner Kodish to be approved. Commissioner Postal seconded the motion. The motion was unanimously approved.

R. Personnel:

- Appointment of Kaleb Smith for an unpaid intern in the Probation Office effective December 13, 2021*
- Promotion of Cortney McMullen from Caseworker III to Caseworker Supervisor in the Children and Youth Department effective December 6, 2021*
- Hiring of Emily Solt-Marks for part-time LPN at the Correctional Facility effective December 8, 2021*

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

IX. Adjournment:

With no other business on the agenda, Commissioner Sunderland adjourned the meeting at 9:20 am.

Secretary

ATTEST:

Chief Clerk