

The Board of Mifflin County Commissioners met for their Regular Meeting on Thursday, January 30, 2025 at 9:00 a.m. In attendance were Commissioners Robert Postal; Kevin Kodish; Noah Wise; Chief Clerk Cathy Romig; Solicitor Steve Snook; and Assistant Chief Clerk Angela Shuey.

Guests present were, Treasurer Diane Griffith, Planning Director James Lettiere, Grants Liaison Michael Fonti, Chief Probation Officer Nick Wolfkiel, Maintenance Director Lonnie Griffith, Auditor Helen Kirk, 911 Manager Josh Pennepacker, Emergency Services Director Phil Lucas, Children & Youth Administrator Nicole Patkalitsky, SEDA-COG Project Coordinator Carol Kearney-High, Samantha Cottrill, Geisinger School of Nursing Faculty, Stacey Osborne, Geisinger Lewistown Hospital, Valerie Reed, Geisinger Lewistown Hospital, Juanita Byler and Maelyn Gingrich and Lily Rivera from MCTV.

The meeting was called to order at 9:00 a.m. by Commissioner Postal.

- I. **Invocation:** The Invocation was given by Commissioner Kodish.
- II. **Pledge of Allegiance:** The Pledge of Allegiance was said by all present.
- III. **Approval of Minutes:**

Motion was made by Commissioner Kodish to accept the minutes of the Regular Meetings of January 16, 2025. Commissioner Wise seconded the motion. The motion was unanimously approved.

IV. **Approval of Bills:**

- 1. *General Fund, Accounts Payable*  
Ck. #'s 149054-149241 and EFT #'s 602797-602810 in the amount of \$1,089,801.70
- 2. *Payroll Account*  
Ck. #'s 79970-79975 and Direct Deposit Advice #'s 59804-60027 in the amount of \$375,550.18
- 3. *911 Account*  
Ck. #'s 52948-52960 and EFT #'s 80130-80134 in the amount of \$27,016.51
- 4. *Liquid Fuels Act 89 Account*  
EFT # 8149 in the amount of \$48.00

Motion was made by Commissioner Kodish to approve payment of bills as listed above. Commissioner Wise seconded the motion. The motion was unanimously approved.

v. **Treasurer's Report:**

**TREASURER'S REPORT**  
1/15/2025-1/28/2025

<b>General Account Starting Balance</b>	<b>\$1,138,809.32</b>
<b>DEBITS</b>	
Deposits Receipts #123915-124050	239,405.73
Transfer from Capital Reserve	2,000,000.00
Transfer from LEPC	0.00
Interest	0.00
Voided Checks	0.00
<b>TOTAL DEBITS</b>	<b>\$2,239,405.73</b>
Bills Paid CK #'S 149054-149241 EFT #'S 602797-602810	1,089,801.70
Transfer to Payroll CK 79970-79975 DD 59804-60027	375,550.18
NSF Check	0.00
<b>TOTAL CREDITS</b>	<b>\$1,465,351.88</b>
<b>Ending Balance (Interest @ 4.550% as of 1/28/2025)</b>	<b>\$1,912,863.17</b>
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<b>Capital Reserve Account</b>	
Invested at JV Bank @ 4.550% as of 1/28/2025	\$9,949,826.23
Report Subject to Audit	

Motion was made by Commissioner Kodish to approve the Treasurer's Report as received, subject to audit. Commissioner Wise seconded the motion. The motion was unanimously approved.

**VI. Meetings and Events:**

*Chairman Postal:*

*PA Opioid Trust Retreat  
Salary Board  
MC Conservation Board and Personnel  
Allensville/PennDOT Traffic Project  
MC Planning Commission  
Central Counties Youth Center Board  
United Way Fundraiser  
JVCC Board  
Mifflin Juniata Human Services Quarterly Meeting  
JVBDs Executive Meeting  
Internal (Interviews; Elections; Tax Services;  
Maintenance; Courts/DA)*

*Commissioner Kodish:*

*Salary Board  
Workshop Meetings  
Allensville Transportation Project Meeting  
Library Board  
SEDA-COG Board  
Meeting with Elections Director  
Meeting with District Attorney  
Visitors Bureau Board  
Regional Services Negotiations Committee  
Regional Services Board*

*Commissioner Wise:*

*Salary Board  
Allensville Transportation Project Meeting  
Interviews for Fiscal Assistant Position  
Meeting with Elections Director  
Meeting with District Attorney  
Housing Authority Meeting  
Night at the Races with United Way  
Opioid Settlement Meeting*

**VII. Public Comment:**

*None*

**VIII. New Business:**

**A. Acknowledgement of the Geisinger School of Nursing grant**

Chairman Postal mentioned that American Rescue Plan funds were received by various counties post COVID. Many counties chose to keep those funds internally, but Mifflin County chose to distribute roughly 2/3 of the funds to various entities in the community. \$100,000 specifically were distributed to the Geisinger School of Nursing

Stacey Osborne, Chief Nursing Officer for Geisinger Lewistown Hospital thanked the Commissioners for this funding. She mentioned that the funds help with the renovation of the school and also helped with the purchase of some simulation equipment. Samantha Cottrill, faculty member at Geisinger School of Nursing added that these funds allowed for the addition of mannequins that simulate real life situations for students in a safe environment. Students can learn from the simulations so that they are better prepared when going to the hospital to care for real patients.

**B. Request for exoneration of 2024 county portion per capita taxes:**

- Armagh Township Tax Collector Crystal Heister - 3

*Motion was made by Commissioner Kodish to approve the item. Commissioner Wise seconded the motion. The motion was unanimously approved.*

**C. Request for exoneration of the 2024 delinquent real estate taxes and relieve Kathy Whitsel, Assistant Director of Tax Services from collecting these taxes:**

- Parcel No. 17,14-0123D,207 - mobile home was removed

*Motion was made by Commissioner Kodish to approve the item. Commissioner Wise seconded the motion. The motion was unanimously approved.*

**D. Offer for Parcel No. 16,20-0622--,000 located in Derry Township that is currently in repository for unsold properties - \$200.00**

*Motion was made by Commissioner Kodish to approve the item. Commissioner Wise seconded the motion. The motion was unanimously approved.*

- E. Reappointments of Scott Pecht and Thomas Garver to the Mifflin County Municipal Authority for five-year terms

*Motion was made by Commissioner Kodish to approve the item. Commissioner Wise seconded the motion. The motion was unanimously approved.*

- F. Public Defender Legal Services Agreement with Karen G. Muir, Esq. to provide criminal defense services for the period January 20, 2025 through December 31, 2025 for the sum of \$30,000.00 to be paid in bi-weekly installments

*Motion was made by Commissioner Kodish to approve the item. Commissioner Wise seconded the motion. The motion was unanimously approved.*

- G. Derry Township Senior Center Renovations CDBG Project Agreement with Mid-State Construction, Inc. - \$107,906.00 (Michael Fonti, Grants Liaison)

Mr. Fonti explained that this project involves installing new flooring, cleaning the exterior and renovating the restrooms at the Derry Township Senior Center

*Motion was made by Commissioner Kodish to approve the item. Commissioner Wise seconded the motion. The motion was unanimously approved.*

- H. Fair Housing and Equal Opportunity compliance monitoring of FFY2019 Community Development Block Grant project (Michael Fonti, Grants Liaison)

Mr. Fonti discussed that this monitoring ensures that we are meeting all of the requirements of the Fair Housing and Equal Opportunity specifications in relation to CDBG projects. This compliance monitoring is done on an annual basis.

Chairman Postal mentioned that there were no findings.

- I. CDBG Public Hearing regarding the FFY 2022 and FFY 2023 Budget Modification and Revision Certifications to the Pennsylvania Department of Community and Economic Development (Carol Kearney-High, Project Coordinator, SEDA-COG)

Motion was made by Commissioner Kodish to recess the public meeting at 9:17 am for a CDBG Public Hearing. Commissioner Wise seconded the motion. The motion was unanimously approved.

Carol Kearney-High, Project Coordinator with SEDA-COG spoke with respect to Townships requests to modify and/or revise CDBG budget amounts. The following actions were discussed:

FFY 2022 Budget Modification:

Armagh Township – remove \$77,673.00 from demolition of single-family blighted structure and add to Milroy South Main St Ramps/Curb Cuts

FFY 2022 Budget Revision:

Derry Township – remove \$38,494.00 from Yeagertown Area Road Reconstruction Phase I and add to Derry Township Senior Center Improvements

FFY 2023 Budget Modification:

Armagh Township – remove \$77,695.00 from Demolition of Single-Family Blighted Structure and add to Public Trail Improvements

FFY 2023 Budget Modification:

Brown Township – remove \$21,134.00 from Single-Family Owner-Occupied Housing Rehabilitation and add to Reedsville Park Improvements

There was no public comment on any of these items.

The public hearing was adjourned at 9:25 am and the Regular Meeting was reconvened.

*Motion was made by Commissioner Kodish to approve the item. Commissioner Wise seconded the motion. The motion was unanimously approved.*

- J. Contract to purchase a service agreement with Axon Enterprises, Inc., for the purchase of a secure data system to allow the transfer of case related information between the 911 Center, Police Agencies and the District Attorney's Office – 128 months – total cost of \$147,632.00

Mr. Lucas discussed this project is an information sharing project. This allows for a secure method to transfer videos, recordings and other data between the above listed agencies. It is a 10-year contract and costs will be paid out of 911 funds. This contract can be closed if the project loses future funding.

*Motion was made by Commissioner Kodish to approve the item. Commissioner Wise seconded the motion. The motion was unanimously approved.*

- K. Purchase of a replacement Voice Logging Recorder for the 911 Center with Kovacorp - \$114,458.30 with PEMA funding \$105,317.00 of the total cost

Mr. Lucas mentioned that this is a joint project with other counties.

*Motion was made by Commissioner Kodish to approve the item. Commissioner Wise seconded the motion. The motion was unanimously approved.*

- L. 2024 Homeland Security Grant for the South-Central Mountains Counter-Terrorism Task Force (eight Count region) - \$409,295.00

Mr. Lucas discussed that these funds are used for training, equipment and grant administration in regards to Homeland Security issues such as mass casualty events and terrorism.

*Motion was made by Commissioner Wise to approve the item. Commissioner Kodish seconded the motion. The motion was unanimously approved.*

- M. Quote from US Municipal for three signs for the Juniata River Trail Phase 2 to be paid out of the ACT 13 Marcellus Shale Open Space Account - \$383.76 (Planning Director Jim Lettiere)

*Motion was made by Commissioner Wise to approve the item. Commissioner Kodish seconded the motion. The motion was unanimously approved.*

- N. Authorize James Lettiere, Planning Director as the new administrator on the Pennsylvania Department of Transportation Engineering and Construction Management System (ECMS)

*Motion was made by Commissioner Wise to approve the item. Commissioner Kodish seconded the motion. The motion was unanimously approved.*

- O. Authorize the submission of the RDA associated forms relating to the Redevelopment Assistance Capital Program for the Historic Courthouse Project - \$1,652,000.00

*Motion was made by Commissioner Wise to approve the item. Commissioner Kodish seconded the motion. The motion was unanimously approved.*

- P. Authorizing the County of Mifflin to enter into the Settlement Agreements pertaining to “In re McKinsey & Co., Inc. National Prescription Opiate Consultant Litigation, Case No. 3:21-md-02996-CRB (N.D. California)” for a one-time payment from the McKinsey Settlement in the amount of \$11,885.60; and that all actions heretofore taken by the Board of Commissioners and other appropriate public officers and agents of the County of Mifflin with respect to the matters contemplated under this Motion are hereby ratified, confirmed and approved

*Motion was made by Commissioner Wise to approve the item. Commissioner Kodish seconded the motion. The motion was unanimously approved.*

- Q. Purchase of Service Agreement for use, if needed, by Children and Youth for the period July 1, 2024 through June 30, 2025: (Children and Youth Administrator Nicole Patkalitsky)

- Concern Professional Services, Fleetwood, PA
- Centre County Youth Service Bureau, State College, PA
- New Life Adolescents, LLC, Hillsdale, PA

Mrs. Patkalitsky gave a brief overview of services provided by each organization as well as daily rate ranges for said services.

*Motion was made by Commissioner Wise to approve the item. Commissioner Kodish seconded the motion. The motion was unanimously approved.*

- R. Physician Medication Assisted Treatment Services Agreement with Positive Recovery Solutions, LLC, Washington, PA (Warden Kormanic)

*Motion was made by Commissioner Wise to approve the item. Commissioner Kodish seconded the motion. The motion was unanimously approved.*

- S. Youth Level of Service/Case Management Inventory 2.0 Test Usage Agreement for the period January 1, 2025 through December 31, 2025 (Chief Probation Officer Nick Wolfkiel)

Mr. Wolfkiel mentioned this is an annual contract for youth level of services. This program is used by every county in PA to help determine the level of care a juvenile will need while under supervision.

*Motion was made by Commissioner Wise to approve the item. Commissioner Kodish seconded the motion. The motion was unanimously approved.*

- T. Public Defender software agreement with Karpel Computer Systems, Inc. - \$14,700.00 to be paid out of the Indigent Defense Grant

*Motion was made by Commissioner Wise to approve the item. Commissioner Kodish seconded the motion. The motion was unanimously approved.*

- U. LexisNexis Amendment to add two additional licenses for the Public Defender's Office to the current agreement – additional \$188.00

*Motion was made by Commissioner Wise to approve the item. Commissioner Kodish seconded the motion. The motion was unanimously approved.*

- V. Personnel:

- Promotion of Charity Larson from Fiscal Assistant to Assistant Chief Clerk/Payroll Clerk effective January 13, 2025
- Promotion of Ayla Allen and Kaleb Smith from Probation Officer 1 to Probation Officer 2 effective February 3, 2025
- Hiring of Marc Houser for part-time Corrections Officer effective February 3, 2025
- Hiring of Michele McMahon for Children and Youth Office Manager effective February 3, 2025
- Hiring of Sadie Isett for 911 Co-op student effective February 3, 2025
- Hiring of Abigail Adair for Probation Officer effective February 3, 2025
- Resignation of Elise Hessek from Probation Officer effective February 4, 2025
- Resignation of Brady Billett from part-time Corrections Officer effective February 15, 2025
- Resignation of Angela Shuey from Assistant Chief Clerk/Payroll Clerk effective February 28, 2025

*Motion was made by Commissioner Wise to approve the personnel items. Commissioner Kodish seconded the motion. The motion was unanimously approved.*

**IX. Adjournment:**

*With no other business on the agenda, Commissioner Postal adjourned the meeting at 9:40 a.m.*

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Secretary

ATTEST:

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Chief Clerk