

Lewistown, PA

May 7, 2026

The Board of Mifflin County Commissioners met for their Regular Meeting on Thursday, May 7, 2026 at 9:00 a.m. In attendance were Commissioners Robert Postal; Kevin Kodish; Noah Wise; Chief Clerk Cathy Romig; Solicitor Steve Snook; and Assistant Chief Clerk Charity Larson.

Guests present were, Treasurer Diane Griffith, HR Manager Barbara Lepley, Grants Liaison Madison Price, Grants Program Administrator Kristen Price, SEDA-COG Program Coordinator Carol Kearny-High, Elections Director Paula Hoffman, Warden Jason Kormanic, Deputy Wardens Eric Gates and Christina Ennis, Counselor Abraham David, Corrections Officers Mazy Wise, Gary Eichhorn, Jesse Miskolcze, Karen Barlett, Karen Laub, and Craig Rutherford, Nurse Bobbi Jo Price, Auditor Helen Kirk, and Drake Goss and Alessa Norris from MCTV.

The meeting was called to order at 9:00 a.m. by Commissioner Postal.

I. Invocation: The Invocation was given by Commissioner Kodish.

II. Pledge of Allegiance: The Pledge of Allegiance was said by all present.

III. Approval of Minutes:

Motion was made by Commissioner Kodish to accept the minutes of the Regular Meetings of April 16, 2026. Commissioner Wise seconded the motion. The motion was unanimously approved.

IV. Approval of Bills:

1. General Fund, Accounts Payable
Ck. #'s 154136-154326 and EFT #'s 605567-605593 in the amount of \$1,444,908.74
2. Payroll Account
Ck. #'s 80222-80229 and Direct Deposit Advice #'s 67372-67601 in the amount of \$476,980.81
3. 911 Account
Ck. #'s 53204-53219 and EFT #'s 80276-80283 in the amount of \$159,549.77
4. LEPC Account
EFT # 1633 in the amount of \$153.92
5. CDBG Account
Ck. #'s 1846 in the amount of \$6,530.00
6. CDBG – Home Program Account
Ck # 470 in the amount of \$6,530.00
7. Liquid Fuels Act 89 Account
EFT # 8164 in the amount of \$51.27
8. Liquid Fuels Account
Ck. #'s 1765-1766 in the amount of \$12,344.33
9. Act 137 Account
Ck. #'s 3172-3173 in the amount of \$146.00
10. Children & Youth Account
Ck. #'s 1067-1095 and EFT #'s 2090-2180 in the amount of \$378,766.17

Motion was made by Commissioner Kodish to approve payment of bills as listed above. Commissioner Wise seconded the motion. The motion was unanimously approved.

V. **Treasurer's Report:**

TREASURER'S REPORT
4/15/2026-5/5/2026

General Account Starting Balance	\$990,813.28
DEBITS	
Deposits Receipts #129074-129248	1,713,553.88
Transfer from Reserve	1,500,000.00
Transfer from CYS	136,340.49
Interest	5,497.13
Voided Checks	1,112.15
TOTAL DEBITS	\$3,356,503.65
Bills Paid CK #'S 154136-154326 EFT #'S 605567-605593	1,444,908.74
Transfer to Payroll CK#80222-80229 DD#67372-67601	476,980.81
Transfer to CYS	797,448.55
Transfer to LEPC	153.92
NSF Checks	0.00
TOTAL CREDITS	\$2,719,492.02
Ending Balance (Interest @ 4.050% as of 5/5/2026)	\$1,627,824.91
Reserve Account	
Invested at JV Bank @ 4.050% as of 5/5/2026	\$7,183,605.01
Report Subject to Audit	

Motion was made by Commissioner Kodish to approve the Treasurer's Report as received, subject to audit. Commissioner Wise seconded the motion. The motion was unanimously approved.

VI. **Meetings and Events:**

- | | |
|-----------------------------|--|
| <i>Chairman Postal:</i> | <p><i>CCYC Executive Committee</i>
 <i>Salary Board</i>
 <i>Prison Board</i>
 <i>PA DCED Secretary Visit to Downtown Lewistown</i>
 <i>Meeting with Assessor Regarding Tax Services Software</i>
 <i>SEDA COG/MC RLF/Unipar</i>
 <i>Bridge Program Meeting</i>
 <i>Internal (Elections; Veterans; Planning; Projects</i>
 <i>Manager; Tax Claims)</i></p> |
| <i>Commissioner Kodish:</i> | <p><i>Board of Elections</i>
 <i>Salary Board</i>
 <i>MCMA/Emergency Management Meeting</i>
 <i>JVBDS Board</i>
 <i>Regional Services Board</i>
 <i>Meetings with County Project Manager</i>
 <i>Workshop Meetings</i>
 <i>Meeting with County Maintenance Director</i>
 <i>RACP Monitoring Meeting</i>
 <i>Human Services Quarterly Meeting</i>
 <i>SEDA-COG Board</i>
 <i>Rothrock Week Ceremony in McVeytown</i>
 <i>Visitors Bureau Board</i>
 <i>Regional Services Personnel Committee</i>
 <i>Wawa Grand Opening Ceremony</i>
 <i>DCED Secretary Visit to Downtown Lewistown</i>
 <i>Meeting with Assessor Regarding Tax Bill Software</i>
 <i>Unipar Loan Meeting</i></p> |
| <i>Commissioner Wise:</i> | <p><i>Joinder Board</i>
 <i>Commissioners Meeting in Juniata County of Mifflin</i>
 <i>MC Economic Development Grant</i>
 <i>Rothrock Monument Dedication in McVeytown</i>
 <i>Boy Scout Flag Raising Event</i>
 <i>Wawa Grand Opening Ceremony</i>
 <i>United Way Meeting</i>
 <i>Opioid Meeting</i>
 <i>Salary Board</i>
 <i>Prison Board</i>
 <i>Monthly Veterans Meeting</i></p> |

VII. Public Comment:

None

VIII. New Business:

A. Corrections Employee Week May 3-9, 2026 Proclamation

**PROCLAMATION
Corrections Employee Week
May 3-9, 2026**

Whereas, Pennsylvania's correctional system is the oldest in the nation, evolving from the establishment of Philadelphia's Walnut Street Jail in 1773 and the Eastern Penitentiary in 1829; and

Whereas, the "Pennsylvania System," as it became known, was the leading influence in the development of penology throughout the 19th Century and the forerunner of modern corrections; and

Whereas, much is expected from the men and women who supervise offenders in correctional facilities every day, and without whose daily hard work and sacrifices the justice system could not operate; and

Whereas, correctional employees are skilled professionals who must act as counselors, communicators, educators and experts at crisis interventions, and must protect our safety while maintaining their professional demeanor, often in a challenging environment; and

Whereas, we take this week to celebrate the people performing honorable, and sometimes difficult and dangerous work, and we thank them for their outstanding service to the people of Mifflin County.

*Therefore, be it resolved that the Mifflin County Board of Commissioners proclaim May 3-9, as **CORRECTIONS EMPLOYEE WEEK** in Mifflin County.*

Proclaimed this 7th day of May, 2026

Motion was made by Commissioner Kodish to approve the item. Commissioner Wise seconded the motion. The motion was unanimously approved.

B. Director of Elections/Voter Registration, Paula Hoffman – Election Update

Ms. Hoffman stated the Election is just one week away on May 19th, 2026. The last day to apply for a mail ballot is May 12th. The Elections Office will be open until 5:00 pm that day.

Ms. Hoffman offered clarification on missing mail in ballots stating a number of voters had received their ballot envelopes missing the actual ballot. The issue was limited to one district and is being rectified. No voter will be issued two ballots as the initial mailing will be cancelled and a new identifying envelope will be issued to anyone who presents an envelope that was missing the ballot.

Motion was made by Commissioner Kodish to approve the item. Commissioner Wise seconded the motion. The motion was unanimously approved.

C. Agreement with US Department of Justice, United States Marshals Service for the Mifflin County Correctional Facility to house Federal Inmates at the rate of \$93.00 per day

Warden Kormanic stated this is simply a renewal of the contract. There were no changes other than fees. This is typically a perpetual contract that renews only as needed or requested.

Motion was made by Commissioner Kodish to approve the item. Commissioner Wise seconded the motion. The motion was unanimously approved.

D. Request for exoneration of the 2024-2025 delinquent real estate taxes and relieve Kathy Whitsel, Assistant Director of Tax Services, from collecting these taxes:

- Parcel No. 19,09-0102--,027 – deck was removed

Motion was made by Commissioner Kodish to approve the item. Commissioner Wise seconded the motion. The motion was unanimously approved.

E. Request for exoneration of the 2018-2022 delinquent real estate taxes and relieve Kathy Whitsel, Assistant Director of Tax Services, from collecting these taxes:

- Parcel No. 16,10-0100--,020 – mobile home was removed

Motion was made by Commissioner Kodish to approve the item. Commissioner Wise seconded the motion. The motion was unanimously approved.

- F. Offer for Parcel No. 17,21-0518--,000 located in Granville Township that is currently in repository for unsold properties - \$5.00

Motion was made by Commissioner Kodish to approve the item. Commissioner Wise seconded the motion. The motion was unanimously approved.

- G. Offer for Parcel No. 04,05-0112--,000 located in Lewistown Borough that is currently in repository for unsold properties - \$4,000.00

Motion was made by Commissioner Kodish to approve the item. Commissioner Wise seconded the motion. The motion was unanimously approved.

- H. Justice Reinvestment Grant Application for the period April 1, 2026 through March 31, 2029 - \$77,891.00

Motion was made by Commissioner Wise to approve the item. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- I. 2026 Liquid Fuels Distribution - \$62,547.00

Motion was made by Commissioner Wise to approve the item. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- J. Certification of the 2023 Indirect Cost Allocation Plan

Motion was made by Commissioner Wise to approve the item. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- K. Appointment of Margaret Zook to fill an unexpired term on the Library Board – term expires December 31, 2027

Motion was made by Commissioner Wise to approve the item. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- L. Proposal from Susquehanna Accounting & Consulting Solution, Inc. to prepare the Indirect Cost Allocation Plan:

- 2024 - \$7,000.00
- 2025 - \$7,250.00
- 2026 - \$7,500.00

Motion was made by Commissioner Wise to approve the item. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- M. Agreement between Mifflin County Planning and Development and Linus Fenicle, Esquire to provide legal services for 2026 for a quarterly retainer fee of \$500.00

Motion was made by Commissioner Wise to approve the item. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- N. Memorandum of Understanding with the Juniata Valley YMCA for the Pool Ceiling Renovation and Environmental Control System Improvement Project

Grants Program Administrator Kristen Price explained this is for a \$600,000.00 grant awarded to the County on behalf of the YMCA. The MOU defines any responsibilities including the YMCA's agreement to pay any costs beyond the limits of the grant.

Motion was made by Commissioner Wise to approve the item. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- O. Notice of Intent to Award the bids for the Juniata Valley YMCA project contingent upon receipt of performance and payment bonds and insurance:

- General Construction – Mid-State \$222,850.00
- Mechanical Construction – PBCI-Allen \$422,000.00

Grants Program Administrator Kristen Price stated construction is expected to begin on or around October 1st 2026 and is expected to end in September of 2027.

Motion was made by Commissioner Wise to approve the item. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- P. Historic Courthouse Phase I Project Change Order from Mid-State Construction – increase of \$27,585.75 to cover floor repairs and other miscellaneous repairs

Motion was made by Commissioner Wise to approve the item. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- Q. Letter to DCED requesting an Amendment to the HOME Contract to allow additional time for project completion

Motion was made by Commissioner Wise to approve the item. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- R. Professional and Administrative Services Agreement with SEDA-COG for Mifflin County's CDBG FFY 2025 - \$147,700.00

Motion was made by Commissioner Wise to approve the item. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- S. Change Order No. 3 for Guyer Brothers, Inc. for a time extension from May 15, 2026 to June 12, 2026 for the FFY 2022 CDBG Juniata Terrace Water Main Extension Project

Motion was made by Commissioner Wise to approve the item. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- T. Personnel:

- Hiring of Cynthia Barger for Case Coordinator II effective May 11, 2026
- Retirement of Rick Boreman from Field Assessor effective May 15, 2026
- Transfer of Holly Yeager from Fiscal Assistant to Accounts Payable Clerk effective April 27, 2026
- Transfer of Makyla Groce from Account Payable Clerk to Payroll Manager effective May 4, 2026
- Transfer of Charity Larson from Payroll Manager to Chief Clerk effective May 11, 2026

Motion was made by Commissioner Wise to approve the personnel items. Commissioner Kodish seconded the motion. The motion was unanimously approved.

IX. Adjournment:

With no other business on the agenda, Commissioner Postal adjourned the meeting at 9:34 a.m.

Secretary

ATTEST:

Chief Clerk