

**MINUTES**  
**MIFFLIN COUNTY PLANNING COMMISSION REGULAR MEETING**  
**February 22, 2024**  
**MIFFLIN COUNTY COURTHOUSE**

**ATTENDANCE**

**Members**

Kent Spicher, Chair  
Dan Dunmire, Vice Chair  
David Pennepacker  
Joshua Yetter Clark  
Michele Bair (zoom)  
William Campbell

**Other**

Mark Schultz, PENNDOT

**Staff**

James Lettiere, Planning Director  
Candace Rager, Planning Secretary  
Michael Fonti, Grants Liaison

**Call to Order**

Chair Kent Spicher called the meeting to order at 3:30 p.m.

**Record of Public Attendance**

Spicher confirmed all present signed the record of attendance.

**Approval of Meeting Minutes**

Spicher requested a motion to approve the minutes from the January 2024 meeting. Dunmire made a motion to approve the minutes. The motion was seconded by Campbell. All members voted aye.

**Public Comment**

No public comment was given.

**Introduction**

Lettiere introduced new staff member, Michael Fonti. He is the Planning Departments' grants liaison working and facilitating with SEDACOG on current and upcoming CDBG and grant funded projects.

**PennDOT Update**

Mark Schultz, Transportation Planning Program Manager, PennDOT District 2-0, gave a detailed presentation of the 2025 SEDA-COG TIP (Transportation Improvement Program) Update. The

PennDOT District 2-0 covers Clinton, Juniata, and Mifflin Counties. Schultz presented information pertaining to specific roadway and bridge projects for Mifflin County. The charts, maps, and graphs show a priority list, the project type, location, total TIP programmed amount, and projected start/completion dates. There are currently 29 drafted TIP projects slated for Mifflin County with a cost programmed at \$49 million dollars. A detailed listing is included of current projects in the county. A copy of the PowerPoint presentation is included and available with the February MCPC meeting minutes.

### **Review Wendy's HOP Permit**

Lettiere displayed the Wendy's restaurant (HOP) traffic flow plan submitted by the consultant/engineer for review by the planning commission. Bair questioned about an added turn lane for entering the lot, noting this had been previously discussed. Lettiere stated he would return a comment about a proposal for a turn lane to the consultant/engineer. Spicher ask for a motion to approve the HOP permit and additional comment. Dunmire made a motion and Pennebaker seconded it. All voted aye.

### **Subdivision and Land Development Review Committee Report**

There are a total of six (6) plans submitted for February.

- Three (3) Wright Land Surveying, one (1) CES Engineering, LLC, one (1) Charles Colony, P.E., one (1) Curry & Associates Surveyors
- Four (4) plans are under Municipal Ordinance and two (2) under County Ordinance.
- Two (2) Minor Subdivisions/Lot Additions, one (1) Lot Line Addition/ Non- Residential Land Development, three (3) Lot Additions.

The plans are for On Point Property (Lewistown Borough), Leonard & Theresa Gerhart (Menno Township), North Logan Associates (Burnham & Derry Townships), Nancy Wertz (Wayne Township), Dwight & Cynthia Aurand (Wayne Township), Nathan & Elizabeth Yoder (Armagh Township).

### **Municipal Subdivision Plans**

The committee members reviewed the six (6) submitted plans. Lettiere presented the details of the Wertz plan (Wayne Township) and a concern with the right-of-way and its requirements. Lettiere recommended a site visit with the surveyor and county engineer to determine if an expansion of the cartway is needed or a waiver be requested. There was a suggestion for the plan to be tabled until after the site visit. Lettiere stated the other plans are straight forward and had no particular issues. He recommended to conditionally approve the other county plan and the four (4) municipal plans. A request for a motion was made by Spicher to accept the comments for the four (4) municipal plans, the county plan, and table the Wertz plan until a site visit is complete. A motion was made by Campbell and seconded by Clark. All members voted aye.

## **Project Updates**

The commissioners reopened round two of Act 13. The applications are due March 11<sup>th</sup> and monies will be allocated to commissioner approved project applications.

The Planning Department is working with the emergency management agency to update the county's hazard mitigation plan. A consultant has been retained and municipalities need to be participating in the program in the event there is a declared emergency or federal disaster in the area.

The next step with Mifflin Moves is to pilot a safety improvement/streetscape project in Allensville, Menno Township. There will be collaboration with PennDOT connects, township supervisors, and the commissioners to review the project and move forward to acquire funding for it. Semler shared she had recently drove through Allensville and noticed electronic speed signs at each end of the village.

Clark stated the Lewistown Country Club and the Conservation District have received grant money from the Countywide Action Plan (CAP) for design work. The plan is for there to be rain gardens, bio-swales, landscaping work, etc., to update and refresh the entryway into the LCC.

## **Other Business**

Next MCPC meeting will be March 28, 2024.

## **Adjournment**

Spicher announced the meeting adjourned at 4:37 pm.

## **Minutes Approved**

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Secretary Signature

Date