

The Board of Mifflin County Commissioners met for their Regular Meeting on Thursday, February 6, 2025 at 10:30 a.m. In attendance were Commissioners Robert Postal; Kevin Kodish; Noah Wise; Assistant Chief Clerk Angela Shuey; and Fiscal Assistant Holly Yeager; Chief Clerk Cathy Romig and Solicitor Steve Snook were absent.

Guests present were, Treasurer Diane Griffith, Tax Services Director Merry Bratton, and Juanita Byler.

The meeting was called to order at 10:30 a.m. by Commissioner Postal.

- I. **Invocation:** The Invocation was given by Commissioner Kodish.
- II. **Pledge of Allegiance:** The Pledge of Allegiance was said by all present.
- III. **Approval of Minutes:**

Motion was made by Commissioner Kodish to accept the minutes of the Regular Meetings of January 30, 2025. Commissioner Wise seconded the motion. The motion was unanimously approved.

IV. **Approval of Bills:**

- 1. *General Fund, Accounts Payable*  
Ck. #'s 149242 - 149357 and EFT #'s 602811 - 602820 in the amount of \$174,073.42
- 2. *Payroll Account*  
Ck. #'s 79976 - 79984 and Direct Deposit Advice #'s 60028 - 60249 in the amount of \$492,266.22
- 3. *911 Account*  
EFT #'s 80135 - 80136 in the amount of \$917.93
- 4. *CDBG Account*  
Ck. #'s 1784 - 1785 in the amount of \$23,420.89

Motion was made by Commissioner Kodish to approve payment of bills as listed above. Commissioner Wise seconded the motion. The motion was unanimously approved.

v. **Treasurer's Report:**

<b>TREASURER'S REPORT</b>	
1/29/2025-2/4/2025	
<b>General Account Starting Balance</b>	<b>\$1,912,863.17</b>
<b>DEBITS</b>	
Deposits Receipts #124054-124126	163,710.77
Transfer from Capital Reserve	0.00
Transfer from Coroner	2,033.89
Interest	5,933.99
Voided Checks	25,369.83
<b>TOTAL DEBITS</b>	<b>\$197,048.48</b>
Bills Paid CK #'S 149242-149357 EFT #'S 602811-602820	174,073.42
Transfer to Payroll CK 79976-79984DD 60028-60249	492,266.22
Transfer to SFPP	18,232.15
NSF Check	0.00
<b>TOTAL CREDITS</b>	<b>\$684,571.79</b>
<b>Ending Balance (Interest @ 4.550% as of 2/4/2025)</b>	<b>\$1,425,339.86</b>
<b>Capital Reserve Account</b>	<b>\$10,036,777.03</b>
Invested at JV Bank @ 4.550% as of 2/4/2025	

Motion was made by Commissioner Kodish to approve the Treasurer's Report as received, subject to audit. Commissioner Wise seconded the motion. The motion was unanimously approved.

VI. **Meetings and Events:**

- |                         |   |
|-------------------------|---|
| <p>Chairman Postal:</p> | <p>PennDOT Meeting: Menno Township<br/>                 LSA Grant Meeting – YMCA EADs<br/>                 Tri-County Opioid Projects<br/>                 Opioid Workshop #2<br/>                 Internal (Bridge; Tax Services; Maintenance; MCPD;<br/>                 Elections; PD)</p> |
|-------------------------|---|

*Commissioner Kodish: Allensville Safety Improvement Project Meeting  
Workshop Meeting  
LSA Grant Meeting – YMCA Pool Project  
Local Government Conference Call*

*Commissioner Wise: Allensville Safety Improvement Project  
EFSP / SFPP  
Workshop Meeting  
LSA Grant Meeting – YMCA Pool Project  
Zoom Call Meeting with Mr. Hayes from Kish Bank  
HSOF Meeting*

**VII. Public Comment:**

*None*

**VIII. New Business:**

- A. Request for exoneration of the 2024 delinquent real estate taxes and relieve Kathy Whitsel, Assistant Director of Tax Services from collecting these taxes:

- Parcel No. 04,04-0100--,017 – Mobile home was removed
- Parcel No. 04,04-0284--,001 – Mobile home was removed
- Parcel No. 17,19-0159--,001 – Mobile home was removed
- Parcel No. 21,10-0122A-,009 – Cabin was removed

*Motion was made by Commissioner Kodish to approve the item. Commissioner Wise seconded the motion. The motion was unanimously approved.*

- B. Award Notification for the RASA/VOJO Grant for the period January 1, 2025 through December 31, 2025 - \$64,474.00

*Motion was made by Commissioner Kodish to approve the item. Commissioner Wise seconded the motion. The motion was unanimously approved.*

- C. Project Modification Request for the Indigent Defense Grant – reduce personnel (delay in hiring) and supplies and remaining funds to be used for a second assistant public defender

*Motion was made by Commissioner Kodish to approve the item. Commissioner Wise seconded the motion. The motion was unanimously approved.*

- D. Agreement with Election Systems and Software for Electronic Poll Books including software license, maintenance and support:

- a. Year 1 – \$120,084.00
- b. Year 2 through 5 - \$14,400.00 per year

*Motion was made by Commissioner Kodish to approve the item. Commissioner Wise seconded the motion. The motion was unanimously approved.*

- E. Forensic Psychological Services Agreement with Gallant Psychological and Forensic Services, LLC to provide consultation to the District Attorney's Office - \$350.00 per hour with an initial \$3,000.00 retainer

*Motion was made by Commissioner Wise to approve the item. Commissioner Kodish seconded the motion. The motion was unanimously approved.*

- F. CAMA Software Implementation Agreement with Vision Government Solutions, Inc. for \$198,000.00

Merry Bratton, Director of Tax Services, shared that the current assessment software is being retired and will no longer be supported after November 25, 2025. The Computer Aided Mass Appraisal software with Vision is the newest platform available.

*Motion was made by Commissioner Wise to approve the item. Commissioner Kodish seconded the motion. The motion was unanimously approved.*

- G. Public Defender and Additional Legal Services Agreement with Robert Ferguson, Esquire, McClure PA, for the period February 1, 2025 through December 31, 2025- \$28,692.00 annually to be paid in equal monthly installments

*Motion was made by Commissioner Wise to approve the item. Commissioner Kodish seconded the motion. The motion was unanimously approved.*

H. Personnel:

- Promotion of Holly Yeager from Tax Service Clerk to Fiscal Assistant effective February 3, 2025
- Hiring of Mychaela Britt-Wileman for Case Manager/Intake Specialist in the Public Defender's office effective February 18, 2025

*Motion was made by Commissioner Wise to approve the personnel items. Commissioner Kodish seconded the motion. The motion was unanimously approved.*

**IX. Adjournment:**

*With no other business on the agenda, Commissioner Postal adjourned the meeting at 10:42 a.m.*

\_\_\_\_\_  
Secretary

ATTEST:

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Chief Clerk