

**MINUTES**  
**MIFFLIN COUNTY PLANNING COMMISSION REGULAR MEETING**  
**February 27, 2025**  
**MIFFLIN COUNTY COURTHOUSE**

**ATTENDANCE**

Members

Kent Spicher, Chair  
Dan Dunmire, Vice Chair  
Joshua Yetter Clark  
Kay Semler  
Dan Firth  
Michele Bair, Secretary (via zoom)

Other

Sierra Bolger, Lewistown Sentinel  
Lisa Smith, Solid Waste Authority Director

Staff

James Lettiere, Planning Director  
Candace Rager, Planning Secretary

**Call to Order**

Chair Spicher called the meeting to order at 3:33 p.m.

**Record of Public Attendance**

Spicher confirmed all present signed the record of attendance.

**Approval of Meeting Minutes**

Spicher requested a motion to approve the minutes from the January 23, 2024 meeting. Clark made a motion to approve the minutes. Firth seconded the motion. All members voted aye.

**Public Comment**

No public comment was given.

**Mifflin County Waste Authority Update**

Lettiere introduced Lisa Smith, Director and Recycling Coordinator for the Mifflin County Waste Authority. Lisa gave a brief history and overview of the operations at the refuse and recycling depot stating it is a transfer station that serves Mifflin and Juniata Counties within the state of Pennsylvania. The MCSWA provides waste transfer services as well as public recycling services for residents. One of the goals is to enhance and provide additional services providing there are grant funds available. There are nine public drop off locations for recycling around the county. On Wednesdays, there is electronic recycling provided and on March 15<sup>th</sup>, 2025 there is a household hazardous waste event. Residents can register online and then dispose of items such as oil-based paint, fluorescent bulbs, paint thinner, etc. The MCSWA collects approximately 60,000 tons of waste per year. A listing of the MCWA's rates and services is included with the monthly meeting minutes.

**Subdivision and Land Development Review Committee Report**

There are a total of two (2) plans submitted for February.

- One (1) Burget & Associates, Inc., one (1) PennTerra Engineering, Inc.

- Two (2) plans are under municipal ordinance
- One (1) Minor Subdivisions, one (1) Major Subdivision

The plans are for M & J Land Acquisitions, LLC (Decatur Township), and Edgewood Estates, Inc. (Brown Township).

### **Municipal Subdivision Plans**

The committee members reviewed the two submitted plans prior to the meeting. Director Lettiere stated the plans were straight forward and requested any suggestions or comments be made. Lettiere indicated a correction needed to be made on the Edgewood Estates plan regarding additional parking spaces. The M & J Land Acquisitions plan will need a sentence in the **Features** section deleted. Spicher made a request to approve the comments as stated for the two municipal plans along with the corrections. Semler made a motion to accept the comments along with the corrections. Clark seconded the motion. All voted aye.

### **Project Updates**

The planning department is in the process of hiring a new grants liaison, Madison Price. She is scheduled to begin on April 7, 2025 contingent on the commissioner's approval and background checks.

The Comprehensive Plan Community Survey results are out and will be forwarded to the planning commission.

There is a planning advisory committee meeting scheduled for March 5<sup>th</sup> and they will review the results of the community survey. There were four 90-minute focus sessions with experts regarding the counties' housing and economic development. A summary of the results will be forwarded to the planning commission.

A notice from DEP was received about the county updating the ACT 167 stormwater management plan and there is some availability of funding for the project. The last time the plan was updated was 2010.

The Safe Streets and Roads program has been temporarily put on hold as part of the presidential DOGE initiative.

An application will be submitted to DCED for a multimodal grant regarding the Allensville safety improvement project. It is due at the end of July. The project will cost approximately \$500,000.

### **Other Business**

The commissioners approved for the members to receive \$25 per diem for each meeting they attend (in-person and virtually). The fee will be paid bi-annually.

Next MCPC meeting will be March 27, 2025.

### **Adjournment**

Spicher announced the meeting adjourned at 4:25 pm.

### **Minutes Approved**

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Signature

Date