

MINUTES
MIFFLIN COUNTY PLANNING COMMISSION REGULAR MEETING
July 25, 2024
MIFFLIN COUNTY COURTHOUSE

ATTENDANCE

Members

Kent Spicher, Chair
Dan Dunmire, Vice Chair
Daniel Firth
David Pennebaker
Joshua Yetter Clark
Kay Semler
Michele Bair, Secretary
Thomas Lake
William Campbell

Other

Staff

James Lettiere, Planning Director (via zoom)
Candace Rager, Planning Secretary

Call to Order

Chair Spicher called the meeting to order at 3:30 p.m.

Record of Public Attendance

Spicher confirmed all present signed the record of attendance.

Approval of Meeting Minutes

Spicher requested a motion to approve the minutes from the June 27th, 2024 meeting. Firth made a motion to approve the minutes. The motion was seconded by Clark. All members voted aye.

Public Comment

No public comment was given.

Subdivision and Land Development Review Committee Report

There are a total of seven (7) plans submitted for July.

- One (1) Joseph Lichty, six (6) Wright Land Surveying
- Seven (7) plans are under municipal ordinance
- Four (4) Minor Subdivisions, one (1) non-residential land development, one (1) minor residential land development, one (1) minor subdivision/minor-residential land development.

The plans are for Christian & Lizzie Zook (Armagh Township), Popernack Family Dentistry (Brown Township), Jason & Carey Goss (Decatur Township), Donald & Michelle Logan (Derry Township), Michael & Lacosta Frank (Menno Township), Daniel & Mary Swarey (Menno Township), Sylvanus & Ida Peachey (Union Township).

Municipal Subdivision Plans

The committee members reviewed the seven submitted plans prior to the meeting. Director Lettiere joined the meeting via zoom and stated which municipalities the plans were from and that there were no significant items to discuss regarding the

plans. Spicher ask if there were any questions and requested a motion for the approval of the seven municipal plans. Dunmire made a motion; Campbell seconded the motion. All voted aye.

Project Updates

The Comprehensive Plan kick off meeting was held on July 10th. The planning commission members, commissioners, and staff went over the purpose and intent, the timeline, and the engagement of the planning committee with the engineer. The next meeting will be held in mid-August to discuss the public participation process to move forward. This will be presented by Director Lettiere and Michael Baker International, Inc.

Juniata River Trail Phase II is substantially completed. There is a site inspection scheduled for August 12th with the engineer and Fulkroad. The engineer will create some punch list items that need to be repaired or changed. One of those items is the gate opening near the parking lot. It is not wide enough for emergency vehicles. There is an expected ribbon cutting in mid to late September. The trail is now open to the public.

The Allensville Streetscape project is still working with the transportation engineer to provide preliminary engineering and design for roadway improvements and safety. There will be an effort to meet with residents to get their buy-in. A meeting will be held by the end of October to decide about applying for funding through multiple sources, primarily PennDOT.

The Housing Rehabilitation program has been idle since November. The planning department was in negotiations with SEDA-COG for taking over the program. At the cusp of them administratively taking over the program, one of their staff members left, and they were then reluctant to enter into the agreement. Director Lettiere and the commissioners have decided to meet with the Center for Community Action to deliberate their possible role in administering the program. They will be meeting on August 12th to discuss the details for the program to move forward.

Director Lettiere and Joshua Clark had a discussion in regard to the CAP and future projects. They discussed a potential stormwater management/continued streetscape project for the MC Library. Lettiere has conveyed to the commissioners about the continuation of the streetscape project for the library on the Wayne Street area. Lettiere stated he will work with Clark to begin applying for the funding needed for the stormwater project.

Other Business

There were two letters included in the meeting packets. The one was a copy of the letter signed by the commissioners sent to Robert Nulton regarding his release of duties with the planning commission (a copy of this letter is attached to the July meeting minutes).

The other letter was submitted by a citizen regarding concerns for the land development project taking place in Pleasant Acres West (a copy of this letter is attached to the July meeting minutes).

Next MCPC meeting will be August 22, 2024.

Adjournment

Spicher announced the meeting adjourned at 3:49 pm.

Minutes Approved

Signature

Date