

Lewistown, PA

January 7, 2021

The Board of Mifflin County Commissioners met for their Regular Meeting on Thursday, January 7, 2021 at 9:00 a.m. In attendance were Commissioners Robert Postal and Kevin Kodish; Chief Clerk Cathy Romig and Assistant Chief Clerk Angela Shuey. Commissioner Mark Sunderland and Solicitor Alina Reed were absent.

There were no representatives present from the new media.

Guests present: Human Services Director Allison Fisher; Physical Plant Director Lonnie Griffith; District Attorney Chris Torquato via Zoom; GIS Director Laura Simonetti via Zoom and Laura Espigh, MIS via Zoom.

The meeting was called to order at 9:00 a.m. by Commissioner Postal.

I. Invocation: *The Invocation was given by Commissioner Kodish.*

II. Pledge of Allegiance: *The Pledge of Allegiance was said by all present.*

III. Approval of Minutes:

Motion was made by Commissioner Kodish to accept the minutes of the Regular Meeting of December 22, 2020. Commissioner Postal seconded the motion. The motion was unanimously approved.

IV. Approval of Bills:

1. General Fund, Accounts Payable:

Cks. #130894 to 131109 and EFTs # 27280 to 27298 in the amount of \$1,312,643.68

2. Payroll Account:

Cks. #79037 to 79048 and Direct Deposit Advices # 35640 to 35875 in the amount of \$474,869.79

3. 911 Account:

Cks. # 52071 to 52083 and EFTs #20761 to 20767 in the amount of \$17,682.85

4. Act 137 Account:

Ck. # 3102 in the amount of \$10.50

5. Liquid Fuels Act 89 Account

EFT # 8100 in the amount \$80.59

6. LEPC Account

Cks. # 1512 to 1515 in the amount of \$310.04

Motion was made by Commissioner Kodish to approve payment of bills as listed above. Commissioner Postal seconded the motion. The motion was unanimously approved.

V. Treasurer's Report:

TREASURER'S REPORT
12/15/2020-01/05/2021

General Account Starting Balance **\$167,999.09**

DEBITS

Deposits Receipts #104557-104784	521,075.43
Transfer from MCARES	756.73
Transfer from Capital Reserve	1,350,000.00
Transfer from LEPC	0.00
Voided Checks	52,225.03
Interest	294.20

TOTAL DEBITS **\$1,924,351.39**

CREDITS

Bills Paid CK #'S 130894-131109, EFT'S # 27280-27298	1,312,643.68
Transfer to Payroll CKS 79037 - 79048, DD 35640 – 35875	474,869.79
Transfer to	0.00
NSF CHECKS	0.00

TOTAL CREDITS **\$1,787,513.47**

Ending Balance (Interest @ 0.350% as of 01/05/2021) **\$304,837.01**

Liquid Fuels

Invested at JV Bank @ 0.350% as of 01/05/2021 \$441,599.49

Liquid Fuels - Act 89

Invested at JV Bank @ 0.350% as of 01/05/2021 \$382,433.86

911 Telephone Account

Invested at JV Bank @ 0.350% as of 01/05/2021 \$345,647.89

LEPC

Invested at JV Bank @ 0.350% as of 01/05/2021 \$30,708.44

Local Use Fund

Invested at JV Bank @ 0.350% as of 01/05/2021 \$471,269.16

M C CARES

Invested at JV Bank @ 0.500% as of 12/31/2020 \$0.00

Capital Reserve Account

Invested at JV Bank @ 0.950% as of 01/05/2021 \$11,559,625.83

Report Subject to Audit

Motion was made by Commissioner Kodish to approve the Treasurer's Report as received, subject to audit. Commissioner Postal seconded the motion. The motion was unanimously approved.

VI. Meetings and Events:

Chairman Sunderland: Chairman Sunderland was absent from the meeting

Commissioner Postal: *JVBDS Executive Committee Meeting
CCAP Membership Call re. COVID-19
Meetings with Tax Services
Various Internal Meetings
SEDA-COG Joint Rail Authority Meeting*

Commissioner Kodish: *Regional Services Corporation Personnel Committee
Meeting
CARS Board Meeting
Various Internal Meetings*

VII. Public Comment:

None to report.

VIII. New Business:

A. Request for exoneration of 2020 county portion per capita taxes:

- McVeytown Borough Tax Collector Brooke Knable – 4*
- Newton Hamilton Borough Tax Collector Melody Kane – 1*
- Wayne Township Tax Collector Mary Ellen Reed – 8*

Motion was made by Commissioner Kodish to approve the requests for exoneration. Commissioner Postal seconded the motion. The motion was unanimously approved.

B. Annex Project change order No. 1-002 with Lobar Inc., for changes to the fencing – additional \$326.02

Mr. Griffith explained this change order relates to realignment of the property fence between the Annex building and the neighboring property.

Motion was made by Commissioner Kodish to approve Annex Project change order No. 1-002 with Lobar Inc., for changes to the fencing – additional \$326.02. Commissioner Postal seconded the motion. The motion was unanimously approved.

C. Annex Project change order No. 1-003 with Lobar Inc., for repairs to the Third Street Sewer Main – additional \$3,035.29

Mr. Griffith discussed that we were required to put a second lateral sewer line into the main on Third Street. When the contractor dug down to the sewer main, it was discovered that the main had a crack that needed repaired. This change order covers the cost of the repair to the main line. We are responsible to pay our contractor for their incurred costs. This will be settled at a later time with Lewistown Borough. It is important to note that the crack in the sewer main was not caused by our contractor

Motion was made by Commissioner Kodish to approve Annex Project change order No. 1-003 with Lobar Inc., for repairs to the Third Street Sewer Main – additional \$3,035.29. Commissioner Postal seconded the motion. The motion was unanimously approved.

D. Purchase of Service Agreement with Karen G. Muir, Esquire, as Court appointed counsel for custodial parents in child welfare cases for the period January 1, 2021 through December 31, 2021 at the monthly rate of \$2,125.00

Motion was made by Commissioner Kodish to approve the purchase of service agreement with Karen G. Muir, Esquire, as Court appointed counsel for custodial parents in child welfare cases for the period January 1, 2021 through December 31, 2021 at the monthly rate of \$2,125.00. Commissioner Postal seconded the motion. The motion was unanimously approved.

- E. Mifflin County Co-Responders Program Sub-grantee agreement with Community Services Group, Sunbury, PA to provide Mental Health First Aid Training for the period October 1, 2020 through September 30, 2021 - \$1,900.00*

Ms. Fisher explained this is a sub agreement as a part of a larger grant agreement that was already approved. This provides for mental health first aid training.

Motion was made by Commissioner Kodish to approve the Mifflin County Co-Responders Program Sub-grantee agreement with Community Services Group, Sunbury, PA to provide Mental Health First Aid Training for the period. Commissioner Postal seconded the motion. The motion was unanimously approved.

- F. Agreement with Juniata Valley Tri-County Drug and Alcohol Abuse Commission, Lewistown, PA for Coordination of Services for the period December 7, 2020 through September 29, 2021 - \$38,792.00*

Ms. Fisher noted this is a grant where the Tri-County Drug and Alcohol Abuse Commission holds the grant. Mifflin County Human Services receives funding to provide services for housing through this grant. The program is designed to serve 10 clients.

Motion was made by Commissioner Kodish to approve the agreement with Juniata Valley Tri-County Drug and Alcohol Abuse Commission, Lewistown, PA for Coordination of Services for the period December 7, 2020 through September 29, 2021 - \$38,792.00. Commissioner Postal seconded the motion. The motion was unanimously approved.

- G. Offers for Parcel No. 01,15-0308--,000, located in Lewistown Borough that is currently in repository for unsold properties:*

- \$109.00 – Bodtorf*
- \$50.00 – Laccarino*
- \$550.00 – Watson*
- \$1,000.00 – Sweeney*

Motion was made by Commissioner Kodish to accept the high bid of \$1,000.00 for Parcel No. 01,15-0308--,000, located in Lewistown Borough. Commissioner Postal seconded the motion. The motion was unanimously approved.

- H. Offer for Parcel No. 02,01-0304--,000, located in Lewistown Borough that is currently in repository for unsold properties - \$10.00*

Motion was made by Commissioner Kodish to reject the bid for Parcel No. 02,01-0304--,000, located in Lewistown Borough that is currently in repository for unsold properties - \$10.00. Commissioner Postal seconded the motion. The motion was unanimously approved.

- I. Offer for Parcel No. 16,23-0157--,000, located in Derry Township that is currently in repository for unsold properties:*

- \$100.00 - Williams*
- \$609.00 - Bodtorf*
- \$950.00 - Watson*

Motion was made by Commissioner Kodish to accept the highest bid of \$950.00 for Parcel No. 16,23-0157--,000, located in Derry Township. Commissioner Postal seconded the motion. The motion was unanimously approved.

- J. *Offer for Parcel No. 16,42-0048--,000, located in Derry Township that is currently in repository for unsold properties - \$200.00*

Motion was made by Commissioner Kodish to accept the bid for Parcel No. 16,42-0048--,000, located in Derry Township. Commissioner Postal seconded the motion. The motion was unanimously approved.

- K. *Offer for Parcel No. 17,19-0233--,000, located in Granville Township that is currently in repository for unsold properties:*

- *\$400.00 – Watson*
- *\$1,000.00 – Danner*
- *\$600.00 – Keiser*
- *\$2,100.00 – Brown*

Motion was made by Commissioner Kodish to accept the high bid of \$2,100.00 for Parcel No. 17,19-0233--,000, located in Granville Township. Commissioner Postal seconded the motion. The motion was unanimously approved.

- L. *Offer for Parcel No. 19,11-0106--,000, located in Oliver Township that is currently in repository for unsold properties:*

- *\$650.00 – Davenport*
- *\$512.00 – Williams*
- *\$24,999.99 – Pollock*

Motion was made by Commissioner Kodish to accept the high bid of \$24,999.99 for Parcel No. 19,11-0106--,000, located in Oliver Township. Commissioner Postal seconded the motion. The motion was unanimously approved.

- M. *SAVIN (Statewide Automated Victim Information and Notification System) maintenance and service agreement with the Pennsylvania District Attorney's Institute – January 1, 2021 through December 31, 2021*

District Attorney Torquato explained this is a request for continuation of the current agreement. This system notifies crime victims of the release of offenders and the status of cases in the criminal system.

Motion was made by Commissioner Kodish to approve the SAVIN maintenance and service agreement with the Pennsylvania District Attorney's Institute – January 1, 2021 through December 31, 2021. Commissioner Postal seconded the motion. The motion was unanimously approved.

- N. *Memorandum of Agreement for Services with the Department of State to provide Multi-State Information Sharing and Analysis Center Albert Sensors at no cost*

Motion was made by Commissioner Kodish to approve the Memorandum of Agreement for Services with the Department of State to provide Multi-State Information Sharing and Analysis Center Albert Sensors at no cost. Commissioner Postal seconded the motion. The motion was unanimously approved.

O. Personnel:

- *Hiring of Graham Dicken and Kelly Smith for part-time Corrections Officers effective January 4, 2021*
- *Promotion of Lance Dressler from part-time to full-time Corrections Officer effective January 4, 2021*
- *Promotion of Cassandra Prince from Caseworker II to Caseworker III in the Children and Youth Department effective January 11, 2021*

Motion was made by Commissioner Kodish to accept the above personnel items. Commissioner Postal seconded the motion. The motion was unanimously approved.

IX. Adjournment:

With no other business on the agenda, Commissioner Postal adjourned the meeting at 9:14 a.m.

Secretary

ATTEST:

Chief Clerk