

The Board of Mifflin County Commissioners met for their Regular Meeting on Thursday, December 21, 2023 at 9:00 a.m. In attendance were Commissioners Mark Sunderland; Robert Postal; Kevin Kodish; Chief Clerk Cathy Romig; Solicitor Stephen Snook; and Fiscal Assistant Charity Larson

Guests present were, Treasurer Diane Griffith, Incoming Commissioner Noah Wise, MCCF Warden Jason Kormanic, Children and Youth Assistant Administrator Brenda Dobson, Helen Kirk, and Ethan Sunday and Addie Parson from MCTV.

The meeting was called to order at 9:00 a.m. by Commissioner Sunderland.

- I. Invocation:** The Invocation was given by Commissioner Kodish.
- II. Pledge of Allegiance:** The Pledge of Allegiance was said by all present.
- III. Approval of Minutes:**

Motion was made by Commissioner Postal to accept the minutes of the Regular Meeting of December 7, 2023. Commissioner Kodish seconded the motion. The motion was unanimously approved.

IV. Approval of Bills:

- 1. General Fund, Accounts Payable
Ck. #'s 144317-144465 and EFT #'s 601150-601161 in the amount of \$612,910.50
- 2. Payroll Account
Ck. #'s 79748-79753 EFT #'s 53346-53561 in the amount of \$362,491.97
- 3. 911 Account
Ck. #'s 52710-52720 EFT #'s 80023-80025 in the amount of \$1,821.29
- 4. Liquid Fuels Account
Ck. #'s 1728-1729 in the amount of \$9,453.80
- 5. Act 152 Account
Ck. # 9 in the amount of \$22,715.63
- 6. Act 137 Account
Ck. # 3156 in the amount of \$300.00

Motion was made by Commissioner Postal to approve payment of bills as listed above. Commissioner Kodish seconded the motion. The motion was unanimously approved.

V. Treasurer's Report:

**TREASURER'S REPORT
12/6/2023-12/19/2023**

General Account Starting Balance	\$190,186.18
DEBITS	
Deposits Receipts #118769-118943	404,391.56
Transfer from	
Transfer from 911	800,000.00
Voided Checks	12,329.74
Transfer from LEPC	489.73
Interest	0.00
Capital Reserve	2,000,000.00
TOTAL DEBITS	\$3,217,211.03
CREDITS	
Bills Paid CK #S143317-144465 EFT #'S 601150-601161	612,910.50
Transfer to Payroll	362,491.97
Adjustment	0.00
NSF Check	0.00
Transfer to SFPP	37,897.06
TOTAL CREDITS	\$1,013,299.53
Ending Balance (Interest @ 4.550% as of 12/19/2023)	\$2,394,097.68

Capital Reserve Account
Invested at JV Bank @ 4.550% as of 12/19/2023 \$16,425,915.03
Report Subject to Audit

Motion was made by Commissioner Postal to approve the Treasurer's Report as received, subject to audit. Commissioner Kodish seconded the motion. The motion was unanimously approved.

VI. Meetings and Events:

<i>Chairman Sunderland:</i>	<i>Court Security Meeting Retirement Board</i>
<i>Commissioner Postal:</i>	<i>Central Counties Youth Center Court Security Meeting SEDA-COG Joint Rail Authority CCAP Utility Solar Task Force JVBDS Joinder Board LEO Board Meeting WOB Quarterly Board Retirement Board KCI Tech Broadband Internal (CYS; Courts; MCCF; Register and Recorder; Maintenance)</i>
<i>Commissioner Kodish:</i>	<i>Retirement Board Regional Services Property Committee Meeting with Register and Recorder Meeting with the Warden JVBDS Joinder Board Regional Services Board Downtown Lewistown Inc Board Regional Services Finance Committee</i>

VII. Public Comment:

None

VIII. New Business:

A. Request for exoneration of 2023 county portion per capita taxes:

- Wayne Township Tax Collector Mary Ellen Reed – 3
- Brown Township Tax Collector Cheryl Hartzler – 100
- Newton Hamilton Borough Tax Collector Melody Kane – 1
- Bratton Township Tax Collector Sharina Harshbarger - 10

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

B. Request for exoneration of 2023 county real estate tax bill and relieve the Tax Collector from collecting this bill:

- a. Parcel No. 16,20-0623 located in Derry Township – parcel is exempt as a county repository property - \$202.64

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

C. Application for County Aid – 2023 Allocations:

- Juniata Terrace Borough - \$1,000.00
- Kistler Borough - \$1,000.00
- Derry Township - \$8,951.00
- McVeytown Borough - \$1,000.00

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

D. Encumber \$40,000.00 Liquid Fuels Funds for Maintenance on Chestnut Street Bridge

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- E. Purchase of Service Agreement with BMZ Law, P.C., Lewistown, PA for County Solicitor for the period January 1, 2024 through December 31, 2024 at the monthly rate of \$3,125.00

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- F. Purchase of Service Agreement with Mark Remy, Esquire, from the Law Offices Knepp and Snook, as Prison Board Solicitor for the period January 1, 2024 through December 31, 2024 at rate of \$125.00 per hour

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- G. Purchase of Service Agreement with Mark Remy, Esquire, from the Law Offices of Knepp and Snook, as Assistant District Attorney for the period January 1, 2024 through December 31, 2024 for a monthly sum of \$2,833.34

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- H. Agreements for Cleaning Services with NuVisions Center, Lewistown, PA for the period January 1, 2024 through December 31, 2024:

- Annex Building - \$1,816.25 per month
- Magisterial District Judge 58-3-01 - \$246.23 per month
- Historic Courthouse - \$573.15 per month
- Mifflin County Library - \$552.03 per month

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- I. Inmate Housing Agreement with Snyder County for the period October 23, 2023 through December 31, 2025

Warden Kormanic stated this contract is in case Snyder County would need to house an inmate at the Mifflin County Facility. Mifflin County does not have a contract with Snyder County to house inmates at their location if needed because their facility is very small.

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- J. SAVIN (Statewide Automated Victim Information and Notification System) maintenance and service agreement with the Pennsylvania District Attorney's Institute – January 1, 2024 through December 31, 2024

Warden Kormanic stated this system directly ties in into the offender management system. When an inmate is released SAVIN is notified and they in turn notify the victim.

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- K. Purchase of Service Agreement for use, if needed, by Children and Youth:

Children and Youth Assistant Administrator Brenda Dobson presented the following for approval.

- a. Justin Miller, Esquire, Bellefonte, PA at \$65 per hour
- b. Pressley Ridge, Pittsburgh, PA at a cost of \$103.94 to \$535.12 per day
- c. Central Counties Youth Center, Bellefonte, PA

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- L. Re-appointment of Valerie Postal and Cinda Welsh and appointment of Angela Price to the Juniata Valley Behavioral Developmental Services Advisory Board for three-year terms – term expires December 31, 2026

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- M. Personnel:

- Retirement of Faith Geckle from Janitor effective December 31, 2023

- Retirement of Lisa Poche from 911 Telecommunicator effective January 6, 2024
- Resignation of Peggy Dearing from Tipstaff effective December 31, 2023
- Resignation of Alina Reed from Children and Youth Solicitor effective December 29, 2023
- Hiring of Elise Hessek for Probation Officer effective January 2, 2024
- Hiring of Tammy Wagner for Tipstaff effective January 3, 2024
- Resignation of Emily Wert from Part-time Corrections Officer effective December 14, 2023
- Appointment of Noelle Zimmerman and Emma Holinsky for interns in the Children and Youth Department effective January 9, 2024
- Resignation of Danielle Sheetz from Deputy Coroner effective December 19, 2023

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

N. Adoption of the 2024 Budget

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. Commissioners Postal and Kodish voted in favor of the motion. Commissioner Sunderland was opposed. The motion was approved.

IX. Adjournment:

With no other business on the agenda, Commissioner Sunderland adjourned the meeting at 9:16 am.

Secretary

ATTEST:

Chief Clerk