

MINUTES
MIFFLIN COUNTY PLANNING COMMISSION REGULAR MEETING
January 25, 2024
MIFFLIN COUNTY COURTHOUSE

ATTENDANCE

Members

Dan Dunmire, Vice Chair
David Pennepacker
Joshua Yetter Clark
William Campbell
Kay Semler
Thomas Lake

Other

Lucas Parkes, EADS Group

Staff

James Lettiere, Planning Director
Justice Wise, Planning Technician

Call to Order

Vice Chair Dan Dunmire called the meeting to order at 3:30 p.m.

Record of Public Attendance

Dunmire confirmed all present signed the record of attendance.

Approval of Meeting Minutes

Dunmire requested a motion to approve the minutes from the December 2023 meeting. Mr. Pennebaker made a motion to approve the minutes. The motion was seconded by Mr. Clark. All members voted aye.

Public Comment

No public comment was given.

Final Approval for RFP

Director Lettiere explained the RFP (Request for proposals) was finalized and had been sent out for comment. Clark submitted input and his comments were incorporated into the document. The applications are due on March 11th, 2024. Dunmire & Pennbaker volunteered to be on the ranking committee. The request has been released to potential consultants and is listed on the APA-PPA website.

Subdivision and Land Development Review Committee Report

There are a total of eight (8) plans submitted for January.

- Six (6) Wright Land Surveying, one (1) PennTerra Engineering, Inc., one (1) EADS Group, Inc.
- Eight (8) plans are under Municipal Ordinance.
- Three (3) Minor Subdivisions, three (3) Non- Residential Land Developments, one (1) Sewage Module, one (1) Minor-Residential Land Development.

The plans are for Jacob & Veronica Yoder (Armagh Township), Urie & Betsy Yoder (Brown Township), Tussey Sink Road (Derry Township), Stone Hollow, LLC (Granville Township), Korie & Mary Hostetler (Granville Township), AMC Church Addition (Menno Township), ZH Properties, LLC (Union Township), David & Barbra Byler (Union Township).

Municipal Subdivision Plans

The committee members previously reviewed the eight (8) submitted plans. Lettiere stated the plans are straight forward and had no particular issues. He inquired if there were any questions from the members, then made a recommendation for the eight (8) municipal plans to be approved.

A request for a motion was made by Dunmire to approve the eight municipal plans along with the correction of the AMC Church addition plan letter to Menno Township. A motion was made by Mrs. Semler and seconded by Pennebaker. All members voted aye.

Lucas Parkes from the EADS Group, Inc. submitted a ninety-day extension letter on behalf of the Curtis Hoover plan in order to obtain a NPDES permit. The conditions reported for this plan application will need to be satisfied by June 1st, 2024. Lettiere recommended approval of the extension. Dunmire entertained a motion to accept. Mr. Campbell made a motion to accept. It was seconded by Clark. All voted aye.

Project Updates

Lettiere announced a new hire in the planning office, Michael Fonti – Grants Liaison. He will be the county representative interfacing with SEDA-COG to have programs completed.

The commissioners reopened round two of Act 13. The applications are due March 11th and monies will be allocated to approved project applications.

The Planning department is working with the emergency management agency to update the county's hazard mitigation plan. A consultant has been retained and municipalities need to be participating in the program in the event there is a declared emergency or federal disaster in the area.

The next step with Mifflin Moves is to pilot a (speed limit) project in Allensville, Menno Township. There will be collaboration with PennDOT connects, township supervisors, and the

