

The Board of Mifflin County Commissioners met for their Regular Meeting on Thursday, March 6, 2025 at 9:00 a.m. In attendance were Commissioners Robert Postal; Kevin Kodish; Noah Wise; Chief Clerk Cathy Romig; Solicitor Steve Snook; and Fiscal Assistant Charity Larson.

Guests present were, Treasurer Diane Griffith, Micaela Mills, Amy Spickler, Hillary Ettinger, Ava Kratzer, Paisley Beaver, Clarissa Beaver, Helen Kirk, Jim Lettiere, Kristin Price, Jami Glick, Gary Landsdale, and Amaris Fultz and Mara Wise from MCTV.

The meeting was called to order at 9:00 a.m. by Commissioner Postal.

- I. Invocation:** The Invocation was given by Commissioner Kodish.
- II. Pledge of Allegiance:** The Pledge of Allegiance was said by all present.
- III. Approval of Minutes:**

Motion was made by Commissioner Kodish to accept the minutes of the Regular Meetings of February 20, 2025. Commissioner Wise seconded the motion. The motion was unanimously approved.

IV. Approval of Bills:

1. *General Fund, Accounts Payable*
Ck. #'s 148566-149676 and EFT #'s 602926-602945 in the amount of \$706,710.43
2. *Payroll Account*
Ck. #'s 79990-79998 and Direct Deposit Advice #'s 60472-60688 in the amount of \$451,636.59.
3. *911 Account*
Ck. #'s 52971-52973 and EFT #'s 80141-80145 in the amount of \$61,944.57
4. *LEPC Account*
EFT # in the amount of \$
5. *CDBG Account*
Ck. #'s in the amount of \$
6. *Liquid Fuels Act 89 Account*
EFT # 8150 in the amount of \$51.74
7. *Liquid Fuels*
Ck. #'s in the amount of \$
8. *Act 137 Account*
Ck. #'s in the amount of \$
9. *PIB Account*
Ck. #'s in the amount of \$

Motion was made by Commissioner Kodish to approve payment of bills as listed above. Commissioner Wise seconded the motion. The motion was unanimously approved.

v. Treasurer's Report:

OFFICE OF THE
TREASURER OF MIFFLIN COUNTY

DIANE L GRIFFITH
COUNTY TREASURER

DANIEL Z SEARER
SOLICITOR



STEPHANIE J NEFF
1ST DEPUTY TREASURER

SUZANNE KOCHENDERFER
2ND DEPUTY TREASURER

COURTHOUSE
LEWISTOWN, PA. 17044
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TREASURER'S REPORT
2/16/2025-3/4/2025

General Account Starting Balance	\$539,144.94
DEBITS	
Deposits Receipts #124286-124429	848,815.53
Transfer from Capital Reserve	1,000,000.00
Transfer from Coroner	227.80
Interest	5,112.60
Voided Checks	5,484.50
TOTAL DEBITS	\$1,859,640.43
Bills Paid CK #S 148566-149676 EFT #S 602926-602945	706,710.43
Transfer to Payroll CK 79990-79998 DD 60472-60688	451,636.59
Transfer to SPPP	0.00
NSF Check	109.20
TOTAL CREDITS	\$1,158,456.22
Ending Balance (Interest @ 4.550% as of 3/4/2025)	\$1,260,329.15
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Capital Reserve Account	
Invested at JV Bank @ 4.550% as of 3/4/2025	\$9,082,770.99
Report Subject to Audit	

Motion was made by Commissioner Kodish to approve the Treasurer's Report as received, subject to audit. Commissioner Wise seconded the motion. The motion was unanimously approved.

VI. Meetings and Events:

Chairman Postal:

PA Opioid Trust Executive and Public Meetings
Central Counties Youth Center
SCOG JRA Executive Committee
CCAP Membership Call
JV Tri-County D & A Meeting
MC Library Ribbon Cutting
JVBDS Executive Committee
Fiscal Director Interviews
Internal: MCP; Veterans; Maintenance;
Fiscal; CYS

Commissioner Kodish:

Salary Board
Financial Director Interviews
Regional Services Board
Meeting with Labor Counsel
SED-COG Board
MC Library Grand Opening
CARS Board

Commissioner Wise:

Public Meeting
Board of Elections
Salary Board
Housing Authority
Interview with Deeya
CCAP Meeting
Interview with Lanny Ramey
Mike Hannon (Opioid)
Planning Commission Meeting
CTC Meeting - Career Link
Veterans Monthly Meeting
MC Library Ribbon Cutting
Interview Trey Fleck
MC / JC Opioid Settlement Board

VII. Public Comment:

None

VIII. New Business:

- A. Memorandum of Agreement with Juniata Valley Tri-County Drug and Alcohol, Lewistown PA, for the Opioid Settlement Funds (Micaela Mills, Fiscal Officer).

The reason for the memorandum is because additional Opioid Settlement money is being awarded to counties in Pennsylvania. The first memorandum did not include the money that is now coming in.

Ms. Mills thanked the Commissioners for the funding that they receive and mentioned the benefits from funding, such as their media campaign, additional training opportunities, an increase supply of Narcan for distribution, and an increase in access to case management.

Motion was made by Commissioner Kodish to approve the item. Commissioner Wise seconded the motion. The motion was unanimously approved.

- B. 4-H Week Proclamation, March 16-22, 2025

PENNSYLVANIA 4-H WEEK PROCLAMATION

WHEREAS, 4-H is America's largest youth development organization, supporting nearly six million youth across the country; and

WHEREAS, 4-H has helped 305 youth in MIFFLIN county to become confident, independent, resilient, and compassionate leaders as they learn by doing; and

WHEREAS, 4-H in Pennsylvania is delivered by Penn State Cooperative Extension in rural areas, small towns, and cities in all 67 counties of the Commonwealth to more than 77,000 youth ages 5-18;

WHEREAS, 4-H youth in Pennsylvania are served by a network of staff members and more than 6,000 adult volunteers who engage and mentor youth in learning activities and hands-on projects in topics such as animal science, civic engagement, STEM, and health and wellness;

WHEREAS, Pennsylvania 4-H Week showcases the incredible ways that 4-H inspires kids to achieve and highlights the remarkable 4-H youth in MIFFLIN county who work each day to make a positive impact on those around them; and

WHEREAS, 4-H's network provides youth with opportunities for leadership development, career exploration, problem solving, friendships, community involvement, passion, and purpose;

NOW, THEREFORE, we do hereby proclaim MARCH 16-22, 2025, as PENNSYLVANIA 4-H WEEK throughout MIFFLIN county and encourage our citizens to acknowledge and celebrate 4-H for its valuable service and continued efforts to empower youth with a foundation of success for a lifetime.

	Mifflin County/Chairman
Board Member	County / Job Title
	Mifflin County/Vice-Chairman
Board Member	County / Job Title
	Mifflin County/Secretary
Board Member	County / Job Title



Amy Spickler, Mifflin County and Juniata County 4-H Program Coordinator, thanked the Commissioners for their support. Ms. Spickler stated that there are currently close to 305 youth involved in 4-H with the goal of adding an additional 20 youth this year. There are 40 volunteers; 17 active clubs with 2 new clubs that are being formed. Over the past year, the 4-H program was involved in community service at local nursing homes and

volunteering with the Meat Canning Project and the Food Pantry. Ava Kratzer, who is an active 4-H member, spoke about her involvement in 4-H and the benefit it has had on her personally.

- C. Proclamation – March, 2025 is American Red Cross Month (Gary Langsdale, Board of Directors Member)



Commissioners of Mifflin County

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COMMISSIONERS
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KEVIN P. KODISH
NOAH D. WISE

CHIEF CLERK
CATHY L. ROMIG

SOLICITOR
BMZ LAW

AMERICAN RED CROSS MARCH, 2025 A Proclamation

This March, we celebrate American Red Cross Month by recognizing the compassionate acts of people in Mifflin County and by renewing our commitment to lend a helping hand to our neighbors in need. Since Clara Barton founded the American Red Cross more than 140 years ago, generation after generation has stepped up to deliver relief and care across our country and around the world, bringing out the best of humanity in times of crisis. Advancing this noble mission, the volunteers, blood and platelet donors, and supporters who give back through the American Red Cross Central Pennsylvania Chapter, remain unwavering in their commitment to prevent and alleviate human suffering in the face of today's emergencies.

Their voluntary and generous contributions shine a beacon of hope in people's darkest hours — whether it's delivering shelter, food and comfort during disasters; providing critical blood donations for hospital patients; supporting service members, veterans and their families; and saving lives with first aid, CPR, AED and other skills.

This work to uplift our community is truly made possible by those who selflessly answer the call to help, whenever and wherever it's needed. We hereby recognize this month of March in honor of their remarkable service, and we ask everyone to join in their commitment to care for one another.

NOW, THEREFORE, We, the Commissioners of Mifflin County, by virtue of the authority vested in me by the laws of Mifflin County, do hereby proclaim March 2025 as Red Cross Month. We encourage all citizens of Mifflin County to reach out and support its humanitarian mission.

IN WITNESS WHEREOF, I have hereunto set my hand this sixth day of March, in the year of our Lord two thousand twenty-five, and of the county of Mifflin, Pennsylvania.

Proclaimed this 6th day of March, 2025

MIFFLIN COUNTY COMMISSIONERS

Mr. Langsdale thanked the Commissioners for their support and shared that since July 2024, 788 units of blood have been collected in Mifflin County. Locally, the Red Cross has served 199 people with their Community Preparedness Programs and Disaster Relief Programs, giving an example of the recent fires on Juniata Terrace. The Red Cross provides services for the collection of blood, and training for First Aid and CPR. Additionally, the Red Cross acts as a liaison between Armed Services Families and their loved ones serving in the military where communication is difficult.

Motion was made by Commissioner Kodish to adopt the item. Commissioner Wise seconded the motion. The motion was unanimously approved.

- D. Application for the Victims of Crime Act (VOCA) Grant for the period - \$00 (Jami Glick, Crime Victim Services)

Ms. Glick said, on average, approximately 900 direct victims are served each year.

Motion was made by Commissioner Kodish to approve the item. Commissioner Wise seconded the motion. The motion was unanimously approved.

- E. Offer for Parcel No. 04,01-0355--,000 located in Lewistown Borough that is currently in repository for unsold properties - \$1.00

Commissioner Postal explained that the \$1.00 amount offered is to offset the expenses that the new owner will incur to renovate the property or raise the property.

Motion was made by Commissioner Kodish to approve the item. Commissioner Wise seconded the motion. The motion was unanimously approved.

- F. Agreement with Guyer Brothers, Inc., for the Juniata Terrace New Service Water Main CDBG Competitive Project - \$587,323.00 (Planning Director, James Lettiere)

Motion was made by Commissioner Kodish to approve the item. Commissioner Wise seconded the motion. The motion was unanimously approved.

- G. Professional Architectural/Engineering Services fee proposal for improvements to the YMCA's pool ceiling and pool pack unit with the EADS Group - \$66,790.00 (Planning Director, James Lettiere)

Director Lettiere stated the contract period is October 22, 2024 - June 30, 2027. Because of lead time for materials, the work will be completed during the summer months of 2026.

Motion was made by Commissioner Kodish to approve the item. Commissioner Wise seconded the motion. The motion was unanimously approved.

- H. Professional Service Agreement with AAA Electrical Inspections for the County's HOME grant (Planning Director, James Lettiere)

The terms of service for the prior agreement were incorrect. The new agreement will be 2 years from date of the approval of today, terminating March 2027. AAA will provide electrical inspections and determine which electrical needs should be upgraded to the property and then give a final inspection.

Motion was made by Commissioner Kodish to approve the item. Commissioner Wise seconded the motion. The motion was unanimously approved.

- I. Services Proposal with Crider Mitchell Construction, LLC for the County's HOME grant at the rate of \$90.00 per hour (Planning Director Jim Lettiere)

Director Lettiere stated that an additional home will be added to the current HOME program, bringing the total number of homes to five.

Motion was made by Commissioner Wise to approve the item. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- J. Request for exoneration of 2024 county real estate tax bill and relieve the Tax Collector from collecting this bill:

- Parcel No. 17,11-0318 located in Granville Township - \$1,292.35 – Parcel is approved for exempt status by the PA Department of Veteran's Affairs

Motion was made by Commissioner Wise to approve the item. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- K. Personnel:

- Promotion of Madison Rishel from Probation Officer I to Probation Officer II effective March 10, 2025
- Hiring of Madison Price for Grants Liaison effective April 7, 2025
- Hiring of Caden Stine for Part-Time Corrections Officer effective March 10, 2025
- Retirement of June Morningstar from the Conservation District Fiscal Assistant position effective April 30, 2025
- Hiring of Rick Boreman for Field Assessor effective March 7, 2025
- Hiring of Charli Henry for Children and Youth Caseworker Supervisor effective March 31, 2025
- Resignation of Jerry Wagner from Assistant District Attorney effective March 12, 2025
- Hiring of Nathan Clinard for Tipstaff in the Courts effective March 10, 2025

- Appointment of Georgia Fake for an unpaid internship in the Probation Office effective March 18, 2025

Motion was made by Commissioner Wise to approve the personnel items. Commissioner Kodish seconded the motion. The motion was unanimously approved.

IX. Adjournment:

With no other business on the agenda, Commissioner Postal adjourned the meeting at 9:37 a.m.

Secretary

ATTEST:

Chief Clerk