



**MIFFLIN COUNTY  
PLANNING AND DEVELOPMENT  
DEPARTMENT**

Mifflin County Courthouse  
20 North Wayne Street  
Lewistown, PA 17044  
Phone: (717) 242-0887 Fax: (717) 242-5460  
Email: mcplanning@mifflincountypa.gov

**PLANNING AND DEVELOPMENT DEPARTMENT USE ONLY**

Submission Date \_\_\_\_\_ Plan File Number \_\_\_\_\_ Fee Received \_\_\_\_\_

**TO BE COMPLETED BY THE MUNICIPALITY IN WHICH THE LAND IS LOCATED\***

**Municipality** \_\_\_\_\_ **Transmittal Date** \_\_\_\_\_

The municipal office received this plan on \_\_\_\_\_ (date) and is submitting it to the Mifflin County Planning Commission for review. Please return any review comments to the municipal office within 30 days of the above listed Submission Date.

**Municipal Official's Signature** \_\_\_\_\_

*\*Prior to the review of the subdivision/land development plan by the Mifflin County Planning Commission's Subdivision Review Committee, this section must be completed by the respective municipal official acknowledging receipt of the plan.*

**ALL ITEMS ARE REQUIRED TO BE COMPLETED FOR ALL PLAN SUBMISSIONS**

**SUBMISSION INFORMATION**

**Plan Name:** \_\_\_\_\_

**Landowner's Name:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Landowner's Address:** \_\_\_\_\_

**Applicant's Name\*\*:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Applicant's Address\*\*:** \_\_\_\_\_

**Surveyor/Engineer's Name:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Surveyor/Engineer's Address:** \_\_\_\_\_ **Email:** \_\_\_\_\_

*\*\*If the Applicant is the same as the Landowner, indicate "SAME" on the line provided*

PLAN TYPE	TYPE OF REVIEW	TAX PARCEL NUMBER(S)
<input type="checkbox"/> Minor Subdivision <input type="checkbox"/> Major Subdivision <input type="checkbox"/> Lot Line Adjustment <input type="checkbox"/> Lot Addition <input type="checkbox"/> Non- Residential Land Development <input type="checkbox"/> Minor Residential Land Development	<input type="checkbox"/> Preliminary/Final <input type="checkbox"/> Preliminary Plan <input type="checkbox"/> Final Plan <input type="checkbox"/> Previously Reviewed Plan Deed Book: _____ Page Number: _____ Zoning District (If applicable) _____	_____ _____ _____

PLAN INFORMATION	PROPOSED UTILITIES	OTHER INFORMATION																																							
Acreage of Residual _____ Acreage of New Lot(s) _____ Total Area (gross acres) _____ Number of Lots: _____ Ownership of Roads <input type="checkbox"/> Private <input type="checkbox"/> Public Land Development Plans Only Square Footage of Building _____ Sq. ft. Amount of New Earth Disturbance _____ Sq. ft.	<table border="0"> <tr> <td></td> <td style="text-align: center;"><u>Water</u></td> <td style="text-align: center;"><u>Sewer</u></td> </tr> <tr> <td>New/Proposed</td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>Public/Community</td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>Onsite (Private)</td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td colspan="3" style="text-align: center;"><b>OR</b></td> </tr> <tr> <td>No new sewage disposal or water supply is proposed</td> <td></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>No existing or proposed sewage</td> <td></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table>		<u>Water</u>	<u>Sewer</u>	New/Proposed	<input type="checkbox"/>	<input type="checkbox"/>	Public/Community	<input type="checkbox"/>	<input type="checkbox"/>	Onsite (Private)	<input type="checkbox"/>	<input type="checkbox"/>	<b>OR</b>			No new sewage disposal or water supply is proposed		<input type="checkbox"/>	No existing or proposed sewage		<input type="checkbox"/>	<table border="0"> <tr> <td></td> <td style="text-align: center;"><u>Yes</u></td> <td style="text-align: center;"><u>No</u></td> </tr> <tr> <td>Is the property enrolled in Clean &amp; Green?</td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>Is the property in an Agricultural Security Area?</td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>Located in Floodway or Floodplain?</td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>Does the property have easements or deed restrictions?</td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td colspan="3">If so, please provide (attach to application)</td> </tr> </table>		<u>Yes</u>	<u>No</u>	Is the property enrolled in Clean & Green?	<input type="checkbox"/>	<input type="checkbox"/>	Is the property in an Agricultural Security Area?	<input type="checkbox"/>	<input type="checkbox"/>	Located in Floodway or Floodplain?	<input type="checkbox"/>	<input type="checkbox"/>	Does the property have easements or deed restrictions?	<input type="checkbox"/>	<input type="checkbox"/>	If so, please provide (attach to application)		
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**REQUIRED SIGNATURE(S)**

I/ We authorize this subdivision or land development submission.

I/ We certify that all information given with this submission is correct to the best of my/our knowledge. I/We further agree to pay all reimbursable cost that may occur during the review process.

I/We authorize the following individual to be the agent for executing this submission and to be contacted with any questions or concerns regarding this submission during the review process

**Authorized Agents**

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

I/ We authorize the Mifflin County Planning Commission, Planning and Development Department and any authorized agent of the Commission of the Department to visit /enter this property between 8 a.m. and 8 p.m. at his/her own risk while this plan is being reviewed for ordinance compliance.

**Landowner**

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

For lot addition subdivisions, the owner(s) of the parent parcel and the owner(s) of the recipient parcel must sign the application.

**Recipient Parcel Landowner**

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

If the Applicant is different than the Landowner, Applicant must sign below:

**Applicant Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

(Note: Copyrighting the plan submitted with this application shall not prevent the plan from being reproduced for review purposes or from being transmitted in a digital format for GIS purposes.)

**SUBDIVISION AND LAND DEVELOPMENT REVIEW FEES**

Amended March 16, 2023

Make checks payable to **Mifflin County Planning**

Effective May 1, 2023

Fees

**Minor Subdivision Plans (Includes Lot Line Adjustments and Lot Additions)**

<input type="checkbox"/> 1-2 Lots	\$150.00
<input type="checkbox"/> 3-6 Lots	\$200.00

**Major Subdivision Plans (Includes Planned Residential Developments & Traditional Neighborhood Developments)**

<input type="checkbox"/> 7-10 Lots	\$250.00 plus \$10 per lot/unit
<input type="checkbox"/> 11+ Lots	\$300.00 plus \$10 per lot/unit
<input type="checkbox"/> Final	\$175.00 plus \$10 per lot/unit

**Land Developments**

<input type="checkbox"/> Residential, Preliminary and Preliminary Final	\$150 plus \$10 per lot/unit
Non- Residential, Preliminary and Preliminary Final	
<input type="checkbox"/> Under 2,000 square feet**	\$175
<input type="checkbox"/> 2,000- 9,999 square feet**	\$225
<input type="checkbox"/> 10,000-49,999 square feet**	\$275
<input type="checkbox"/> Over 50,000 square feet**	\$350
<input type="checkbox"/> Final – Non-Residential	\$150
<input type="checkbox"/> Final – Residential	\$100
<input type="checkbox"/> Previously Reviewed Approved Plans (minor alterations not requiring in depth review)	\$100

\*\* Square feet equivalent to gross floor area

*Mifflin County reserves the right to charge the applicant for any cost incurred during review that would not be covered by this fee schedule, such as engineering inspections on required improvements or outside agency reviews.*