

**MINUTES**  
**MIFFLIN COUNTY PLANNING COMMISSION REGULAR MEETING**  
**August 22, 2024**  
**MIFFLIN COUNTY COURTHOUSE**

**ATTENDANCE**

Members

Dan Dunmire, Vice Chair  
Joshua Yetter Clark  
Kay Semler

Other

Vance Varner, MCSD Superintendent  
Kevin Kodish, Commissioner  
Lucas Parkes, EADS Group  
Joe Burget, Burget & Associates (via zoom)  
Sierra Bolger, Lewistown Sentinel (via zoom)  
William Wright, Wright Land Surveying

Staff

James Lettiere, Planning Director  
Candace Rager, Planning Secretary

**Call to Order**

Vice Chair Dunmire called the meeting to order at 3:40 p.m.

**Record of Public Attendance**

Dunmire confirmed all present signed the record of attendance.

**Approval of Meeting Minutes**

Did not have a quorum, no approval was given.

**Public Comment**

No public comment was given.

**MCSD Update & Multi-Sports Facility Current Status**

Director Lettiere introduced Superintendent Vance Varner from the Mifflin County School District. Mr. Varner presented a detailed status report on the MC Multi-Sports Facilities. Varner stated there are four components to the project. It will include a baseball field, softball field, 8 lane track, stadium, two field houses and two concession stands. The completion date for the two field houses is December 31, 2024. There is a fund-raising opportunity titled 'Buy a Brick, Build our Future'. A copy of Mr. Varner's presentation is included with the September MCPC meeting notes.

**Subdivision and Land Development Review Committee Report**

There are a total of nine (9) plans submitted for August.

- One (1) Sarge Engineering, one (1) Axis Professional Surveying, three (3) Burget & Associates, Inc., four (4) Wright Land Surveying
- Six (6) plans are under municipal ordinance and three (3) plans are under county ordinance
- Five (5) Minor Subdivisions, two (2) Lot Additions, one (1) Non-Residential Land Development, one (1) Sewage Module

The plans are for M&J Land Acquisitions, LLC (Decatur Township), Loyal Order of the Moose (Derry Township), Douglas & June Romig (Derry Township), David & Marsha Maines/Jody & Barbara Knepp (Derry Township), Big Ridge Amish School (Granville Township), Betty Lou & Russell Kohler (Oliver Township), John Hostetler & Yost Hostetler (Wayne Township), M & J Land Acquisitions, LLC (Wayne Township).

### **Municipal Subdivision Plans**

The committee members reviewed the nine submitted plans prior to the meeting. Director Lettiere stated there were a lot of items to go over but due to not having a quorum, it is not possible to vote on any agenda items. He suggested waiting for the committee to reconvene next month and take action on the plans for both months. The committee decided to listen to the details of the Greenwood Solar plan presented by Joe Burget & Lettiere. The decision was made to table the plan until next month in order to allow Burget to respond to recommendations made by the review committee.

### **Project Updates**

Juniata River Trail Phase II punch list items are being addressed by the contractor. There are some budget items and change orders being resolved with the contractor as well.

The Comprehensive Planning advisory committee will have a meeting on August 28<sup>th</sup>. Public participation and outreach, the survey, and a statistic document will be discussed.

We are working with the Center for Community Action to take over the administration of the housing rehabilitation program. There are a lot of demands for repairs for existing homeowners. There is funding on the table that needs to be expended by 2025 and 2026. There are approximately 35 people on the waiting list.

### **Other Business**

Lettiere requested names to be submitted to the planning office if anyone would want to serve as a member on the planning committee.

Next MCPC meeting will be September 26, 2024.

### **Adjournment**

Dumire announced the meeting adjourned at 4:40 pm.

### **Minutes Approved**

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Signature

Date